

Annex-I

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting held
At 11.00 a.m. on Friday, 30th December, 2022/ 06.01.2023**

A meeting of the Governing Body held on 30th December 2022 at 11.00 a.m. was adjourned to and held on 6th January, 2023 at 12 o'clock in the Principal's Committee Room of the College. The following were present:

(1). Prof. Sangit Kumar Ragi	-	Chairman
(2). Prof. Inder Jeet	-	Secretary/Principal
(3). Prof. B.W. Pandey	-	Treasurer, Member
(4). Prof. M. Thirumal	-	Member
(5). Shri Nawal Kishore	-	Member (Online)
(6). Mr. Jagdish Mittal	-	Member
(7). Ms. Anuradha Bawa Singh	-	Member (Teacher Representative)
(8). Dr. Vinay Kumar Jain	-	Member (Teacher Representative)
(9). Mr. Naresh Rawat	-	Special Invitee, Non-teaching

Leave of absence was granted to Prof. Satish Kumar.

2022 (6) 1. To consider the confirmation of the minutes of the Governing Body Meeting held on September 26, 2022.

Annex.-I

Decision: The minutes of the Governing Body meeting held on September 26, 2022 were considered and confirmed. The confirmed minutes of the Governing Body meeting held on 27th October 2022 were also reported and noted by the Governing Body. Taking charge of duties by the principal Professor Inder Jeet and relieving of Dr. Ajay Jaiswal as OSD of the college was also noted,

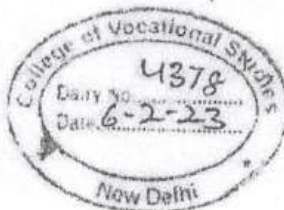
2022 (6) 2. To consider the action taken report on the decisions of the Governing Body meeting held on September 26, 2022.

Annex.-II

Decision: The action taken report on the decisions of the Governing Body were considered, noted and approved.

Action arising out of the Action Taken:

The Governing Body decided that the payment of M/S Ajay Aditya & company, a firm of Chartered Accountants may be paid since it has done the work. The signature of Convener/ Member Purchase Committee may not be required.



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2022 (6) 3. To consider for approval the decision of the Building Committee meeting held on 7th.December,2022.

Annex.-III

Decision: The Governing Body approved the decision of the Building Committee meeting held on 7th.December,2022. The Governing Body decided to engage Mr. H.P.Gupta, a retired Superintendent Engineer from CPWD for joint measurement, material check along with the construction being in accordance with the BOQ for the new Double Insulated structure with the college architect M/S U.D.Architects (p) Ltd.. The Governing body approved that he will be paid Rs.5000 per visit and the conveyance charges for the visits.

2022 (6) 4. To consider for ratification and approval the appointment of the Sixty-Six teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 11.11.2022 for 120 days.

Annex.-IV

Decision: The Governing Body considered and approved the appointment of the Sixty-Six teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 11.11.2022 for 120 days.

2022 (6) 5. To consider for approval the Revised Budget Estimates for the year 2022-23 and Budget Estimates 2023-24.

Annex.-V

Decision: The Governing Body considered and approved the Revised Budget Estimates for the year 2022-23 and legitimate Budget Estimates 2023-24.

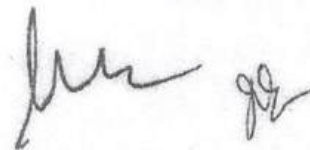
2022 (6) 6. To consider the report submitted by the ICC on a complaint of alleged sexual harassment.

Decision: The Governing Body considered two reports of the ICC pertaining to two sexual harassment cases against Mr. Manmohan Singh Bhasin. The Governing Body considered the recommendation of the ICC as well as the representations of Mr. Manmohan Singh Bhasin in these matters and decided to compulsorily retire Mr. Manmohan Singh Bhasin with all retirement benefits. The Governing Body decided to send its decision to the Honorable Vice Chancellor for his approval. Ms. Anuradha Bawa Singh and Dr. Vinay Jain recused when this item was discussed and decided.

2022 (6) 7. To consider for approval the renewal of the appointment of the existing guest teachers

Annex.-VI

Decision: The Governing Body considered and approved the renewal of the appointment of the existing guest teachers



2022 (6) 8. To consider for approval the following reporting items :

- i. Adoption letter Nos. PCP/SOL/2022/R-4333 dated 28.10.2022 from the Registrar, University of Delhi, Delhi-110007 regarding in place of running Study Centre of the University other than Delhi University, give preference to establish the Learning Support Center of DDCE/SOL and provide sufficient rooms to conduct Academic Counselling Session (PCP classes) of DDCE/SOL in the College.
- ii. To report for approval the maternity leave to under mentioned ad-hoc teachers
 - Ms. Nisha Tomar w.e.f 21.11.2022 - 10.03.2023 - Department of Commerce
 - Ms. Nikita Sharma w.e.f. 21.11.2022 - 10.03.2023 - Department of Commerce

Decision: The Governing Body considered and approved the following reporting items:

- i. The Governing Body approved the adoption of letter Nos. PCP/SOL/2022/R-4333 dated 28.10.2022 from the Registrar, University of Delhi, Delhi-110007 regarding in place of running Study Centre of the University other than Delhi University, give preference to establish the Learning Support Center of DDCE/SOL and provide sufficient rooms to conduct Academic Counselling Session (PCP classes) of DDCE/SOL in the College.

It was also decided that a detailed note giving justifications for closing of IGNOU Study centre may be submitted to Chairman, GB and he is authorized to take a decision for closing of IGNOU Study Centre.
- ii. The Governing Body considered and approved the maternity leave to under mentioned ad-hoc teachers
 - Ms. Nisha Tomar w.e.f 21.11.2022 - 10.03.2023 - Department of Commerce
 - Ms. Nikita Sharma w.e.f. 21.11.2022 - 10.03.2023 - Department of Commerce

2022 (6) 9. To consider issues related to proposed appointment of Nurse on contractual basis and amount of remuneration for the Nurse.

Decision: The Governing Body considered and approved the appointment of Nurse on contractual basis and also decided that amount of remuneration may be paid to the Nurse as per the University rates.

2022 (6) 10. To consider for approval the payment of Rs. 20,560/- Inclusive of GST for the renewal of annual College membership of ICT Academy for one year. **Annex.-VII**

Decision: The Governing Body considered and approved the payment of Rs. 20,560/- Inclusive of GST for the renewal of annual College membership of ICT Academy for one year.

2022 (6) 11. To consider the matters related to the Justice (Retd.) Gaur committee set up on library books issue and the matters related to the same.

Decision: The Governing Body decided to authorize the chairman to look into the tenability of dissolving Justice Gaur Committee set up on library books after considering the legal opinion. The Governing Body further authorized the Chairman that he may appoint an enquiry officer after considering the legal opinion.

2022 (6) 12. To report for approval the engagement of ICICI Bank for online fee collection of the College students and the opening of bank account for the same.

Annex.-VIII

Decision: The Governing Body considered and approved the engagement of ICICI Bank for online fee collection of the College students and the opening of bank account for the same with ICICI..

2022 (6) 13. To consider for approval the re-investment FDR's of the existing FDR's with Canara Bank for one year @ 7.00% as under, for the year 2022-23:

1	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/1	7.00%
2	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/2	7.00%
3	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/3	7.00%
4	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/4	7.00%
5	1768101017153	30/11/2022	11754064	13341093	26/9/2024	140071639194/5	7.00%
6	1768101017153	30/11/2022	3866761	4388849	26/9/2024	140071639194/6	7.00%
7	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/7	7.00%
8	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/8	7.00%
9	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/9	7.00%
10	1768101017153	30/11/2022	9666717	10971313	26/9/2024	140071639194/10	7.00%
11	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/11	7.00%

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12	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/12	7.00%
13	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/13	7.00%
14	1768101017153	30/11/2022	11754064	13341093	26/9/2024	140071639194/14	7.00%
15	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/15	7.00%
16	1768101017155	30/11/2022	11960732	13575664	26/9/2024	140071643495/1	7.00%
17	1768101017155	30/11/2022	11960732	13575664	26/9/2024	140071643495/2	7.00%
18	1768101017156	30/11/2022	8288491	9407600	26/9/2024	140071639372/1	7.00%
19	1768101017157	15/11/2022	3607044	4094074	11/9/2024	140068598250/1	7.00%

Decision: The Governing Body considered and approved the re-investment in FDR's of the existing FDR's with Canara Bank for one year @ 7.00% as under, for the year 2022-23.

2022 (6) 14. To consider for adoption and approval of letter Nos. Fin./Pen.Cell/F-13/2022-23/335-336 dated 07.12.2022 from Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi-110007 regarding fixation of Pension to Dr. Purabi Panwar and Sh. Satish Bhatia, Ex. Associate Professor of the college.

Decision: The Governing Body approved the adoption of letter Nos. Fin./Pen.Cell/F-13/2022-23/335-336 dated 07.12.2022 from Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi-110007 regarding fixation of Pension to Dr. Purabi Panwar and Sh. Satish Bhatia, Ex. Associate Professor of the college. The Governing Body decided that their monthly pension and all other retirement benefits may be paid.

2022 (6) 15. To consider the closing of the following specific purpose Saving Bank Accounts with Canara Bank, Triveni, Sheikh Sarai:

Decision: The Governing Body considered and approved the closing of the following specific purpose Saving Bank Account with Canara Bank, Triveni, Sheikh Sarai:

S.No.	Account Name	Savings Bank Account No.
01.	UGC NET Account	1768105000001
02.	Delhi University External Evaluation Centre Account	1768101103052
03.	ILLL Account	1768101102179
04.	NPS Account	1768105000001
05.	MRP Account	1768101103304

2022 (6) 16. Any other Items:

(i) The Governing Body decided that Mr. Ankur Rai, advocate on the University Panel is engaged to appear in the case filed by Mr. Kumar Ram Krishan, an associate professor in the college in the Hon. High Court, Delhi

(II) The Governing Body considered the recommendations of the Workload Committee regarding number of sanctioned teaching posts for different departments in the college teaching roster and approved the same. The number of teaching posts approved were as under :-

Department	Number of teaching posts
Commerce :	50
Economics :	18
English	18
Hindi	14
History	14
Management	08
Political Science	02
Physical Education	02
Computer Science	01
Mathematics	02
EVS	02
Tourism	04

The Governing Body decided that the roster based on this workload and assignments/ replacement on posts may be sent to the University without any delay.

The Governing Body considered the e.mail of Dr. Anand Kumar to Chairman, GB . It was noted that he himself is a signatory as convener, Workload Committee to the above decision of the committee.

(iii) The Chairman was authorized by the Governing Body to appoint an independent Nodal Officer from the college to take custody of library enquiry related documents and provide them whenever required. No other person/authority will have access to them till further order/ decision

(iv) The Governing Body decided that a committee consisting of the following may be set up to monitor the screening and appointment of non-teaching staff against the posts which have been advertised by the college: -

1.

2.

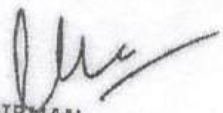
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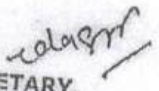
Prof. Inder Jeet

Prof. B.W. Pandey

Prof.M.Thirumal

(v) The Governing Body considered the letter from partner of Viva Associates requesting for part payment on account of the final bill of Double Insulated Structure and decided that a sum of Rs. 50,00,000 (Rupees Fifty Lacs only) may be paid on-account.


CHAIRMAN,
GOVERNING BODY


SECRETARY,
GOVERNING BODY

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting held
at 01.00 p.m. on 13th March, 2023**

A meeting of the Governing Body was held on 13th March, 2023 at 01.00 p.m. in the Committee Room of the College. The following were present:

1. Prof. Sangit Kumar Ragi	-	Chairman
2. Prof. Pushpa Kumar Lakasman-		Member
3. Shri Nawal Kishore	-	Member
4. Prof. Satish Kumar	-	Member
5. Mr. Jagdish Mittal	-	Member
6. Prof. Inder Jeet	-	Secretary
7. Ms. Anuradha Bawa Singh	-	Teacher Representative
8. Dr. Vinay Kumar Jain	-	Teacher Representative
09. Mr. Naresh Rawat	-	Special Invitee, Non-Teaching

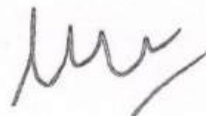
2023 (2) 1. To consider the confirmation of the minutes of the Governing Body Meeting held on December 30, 2022 /January 6, 2023. **Annex. -I**

Decision: The minutes of the Governing Body Meeting held on December 30, 2022 /January 6, 2023 were considered and approved subject to the addition of the following: "The principal had recused from the meeting when the item No. 2022 (6) 11 relating to Library Books Enquiry Committee were being discussed and decided." While discussing the confirmation of the Minutes it was pointed out that one of the members of the Governing Body made his e. mail public which was sent to Chairman, GB and other GB members regarding the minutes of the meeting. He also made public the confidential e. mails sent by other two GB members. The contents of these e. mails were put on the social and print media and were used to malign the image of the college and its authorities. The Governing body took a strong exception to this and advised him not to repeat it again.

2023 (2) 2. To consider the action taken report on the decisions of the Governing Body meeting held on December 30, 2022 /January 6, 2023. **Annex. -II**

Decision: The action taken report on the decisions of the Governing Body were considered, noted and approved.





2023 (2) 3. To report for approval the decision of the Building Committee meeting held on 14th, February 2023. **Annex.-III**

Decision: The Governing Body considered and approved the decision of the Building Committee meeting held on 14th, February 2023. The Governing Body desired that the sectional estimates and specifications for different work be taken from CPWD and to be put up in the next meeting of the Governing Body.

2023 (2) 4. To report for the approval the approved teaching roster from University of Delhi and for giving approval for Issuing advertisement for teaching posts as per the Delhi University approved roster and advertisement.

Decision: The Governing Body in principle approved that the advertisement for the teaching posts may be given/placed in the Newspapers and Employment News as per the roster approved by the University of Delhi.

2023 (2) 5. To consider for approval the panels of guest teachers of the following departments and approval for the appointment of guest teachers from the panels as per the work-load requirements: **Annex.-IV**

1. English
2. BMS
3. History
4. Hindi
5. Commerce

Decision: The Governing Body considered and approved the panels of guest teachers of the following departments and approval for the appointment of guest teachers from the panels as per the work-load requirements:

1. English
2. BMS
3. History
4. Hindi
5. Commerce

It was also decided that old panel of guest teachers may be used in those departments in which the fresh panel is yet to be prepared.

2023 (2) 6. To consider for approval the extension of appointment of the Sixty-Six teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 13.03.2023 for 120 days or the academic session whichever is earlier. **Annex.-V**

Decision: The Governing Body considered and approved the extension of appointment of the Sixty-Six teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 13.03.2023 for 120 days or the academic session/ till further order whichever is earlier

2023 (2) 7. To report for adoption of SAR on Annual Accounts of the College for the Financial Year 2021-22 issued by the office of Director General of Audit with the extract of SAR through letter having No. Fin./Audt-III/2022-23/IAO-TR/240 dated 12.12.2022 from Finance Officer, University of Delhi, Delhi-110007.

Decision: The Governing Body decided to adopt SAR on Annual Accounts of the College for the financial year 2021-22 issued by the office of Director General of Audit with the extract of SAR through letter having No. Fin./Audt-III/2022-23/IAO-TR/240 dated 12.12.2022 from Finance Officer, University of Delhi, Delhi-110007. The Governing Body desired that action may be taken on the SAR paras noted for compliance.

2023 (2) 8. To nominate one member of Governing Body in the Building Committee.

Decision: This item was taken up under point No. 2023 (2) SA-2 as part of Supplementary Agenda.

2023 (2) 9. To nominate member of Governing Body in the IQAC.

Decision: The Governing Body decided that Prof. Satish Kumr is nominated as member of the Governing Body in IQAC.

2023 (2) 10. To consider for approval organizing of Kavi Sammelan in the College and related issues as part of Golden Jubilee Year celebration of the College.

Decision: The Governing Body approved a sum of Rs. 4 Lacs for payment to Poets (KAVI). The following Hindi Poets (Kavi) were decided to be invited along with some others:

01. Mr. Hari Om Panwar
02. Mr. Surender Sharma
03. Mr. Ashok Batra
04. Mr. Arjun Shisodia
05. Mr. Sumit Orcha
06. Ms. Kalpana Shukla

The Governing Body decided that the expanses on Stage, Tent, Chairs etc. and the expanses on High tea and snakes may be as per L1 to be decided by the Local Purchase Committee.

Sachdeva, MTS w.e.f. 07.03.2023 for six more months on purely contractual basis with due break in service.

Decision: The Governing Body considered and approved the extension of appointment of Mr. Kush Sachdeva, MTS for six more months w.e.f. 07.03.2023 on purely contractual basis, with due break in service.

2023 (2) 12. Any other items:

The Chairman of GB apprised that a chargesheet against the principal and others in the matter of Library case has been got prepared from a Lawyer. Members pointed out that the Lawyer who prepared the chargesheet must sign it and therefore it should be brought in the next GB meeting.

The Chairman informed the members of the Governing Body that one of the members of the staff, acting as Presenting Officer and who has been vocal in social media on the Enquiry issue had got the Chargesheets prepared against the principal and other teachers on his own and has been informally pressurizing the Chairman, Governing Body to give the same Chargesheet to the Chairman, Enquiry Committee for enquiry. It was unbecoming of a Presenting Officer. In view of this, the GB unanimously decided to remove Mr. Anand Kumar as Presenting Officer of the enquiry committee.

The Governing Body noted with serious concern the production of the covering letter of the enquiry committee report on audit written by Justice (Retd.) Sunil Gaur, Chairman, Enquiry Committee to the Chairman, Governing Body for the submission of its report on Enquiry on Audit Reports, by a member of the Governing Body. This amounted to violation of the confidentiality and secrecy code/ ethics in the matter and raises a number of questions. And therefore, the GB decided to seek legal opinion whether a new Enquiry Committee be set up to look into the library matter.

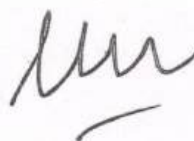
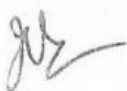
While these matters related to library enquiry were being discussed and decided the Principal of the College had recused from the meeting.

Supplementary Agenda

2023 (2) SA-1. To consider the appointment of the Treasurer, Governing Body.

Decision: Shri Nawal Kishore was appointed the Treasurer, Governing Body.

2023 (2) SA-2. To consider constitution of the following Committees for the year 2023-24:



1. Building Committee
2. Perspective Planning Committee
3. Leave Advisory Committee
4. Survey Committee

Decision: The Governing Body decided to constitute the following Committees:

BUILDING COMMITTEE

- | | | |
|--------------------------------|---|----------------------------|
| 01. Prof. Pusha Kumar Lakasman | - | Chairman |
| 02. Dr. Vinay Kumar Jain | - | Teacher Representative, GB |
| 03. Principal | | |
| 04. Bursar | | |
| 05. A.O. (Admn.) | | |
| 06. A.O. (A/cs) | | |
| 07. Mr. H.P. Gupta | | |

LEAVE ADVISORY COMMITTEE

- | | | |
|------------------------|---|----------------------------|
| 01. Prof. Satish Kumar | - | Chairman |
| 02. Dr Gauri Mishra | - | Teacher Representative, GB |
| 03. Principal | | |
| 04. A.O. (Admn.) | | |

2023 (2) SA-3. To consider for adoption University letter No. CS/III/Misc./2023/1000 dated 16.01.2023 from Assistant Registrar (Colleges), University of Delhi, College Branch-III, Room No. 215, New Administrative Block, Delhi-110007 regarding Notifications/Office Memorandum/Letter for reimbursement in respect of Newspapers Bill, Telephone Charges & Briefcase/Ladies Purse purchased – guidelines reg.

Decision: The Governing Body approved the adoption of University letter No. CS/III/Misc./2023/1000 dated 16.01.2023 from Assistant Registrar (Colleges), University of Delhi, College Branch-III, Room No. 215, New Administrative Block, Delhi-110007 regarding Notifications/Office Memorandum/Letter for reimbursement in respect of Newspapers Bill, Telephone Charges & Briefcase/Ladies Purse purchased – guidelines reg.

2023 (2) SA-4. To consider the complaint of Dr. Kumar Ram Krishna to UGC / University of Delhi regarding introduction of three new courses.

Decision: The Governing Body considered the complaint of Dr. Kumar Ram Krishna to UGC/ University of Delhi regarding introduction of three new courses. The following documents were considered by the Governing Body:

(i) The decision of the Governing Body in its meeting held on 09.05.2015 approving the introduction of three new courses namely B.A (Hons.), English, Hindi and BMS.

(ii) The approval of the University dated 11.04.2017 having No. CB-II/260/NEW COURSES/CVS/2017-18/138 approving the introduction of new courses vide EC Resolution NO. 11-5-3& 11-5-6.

(iii) Letter from the UGC dated 15.06.2017 having No. F1/23/2015 (DC) approving the introduction of three new courses within the UGC sanctioned strength.

The decision under item no. 2023 (2) 4 was taken after considering the above documents.

2023 (2) SA-5. To report the cancellation of Written Test which was held on 11.03.2023 for the post of Senior Technical Assistant (Computer) due to the Question Paper not being in accordance with the prescribed syllabus.

Decision: This item was reported, noted and approved by the Governing Body.

2023 (2) SA-6. To report for approval the recommendation/decision of the IQAC recommending the following dates for the NAAC visit:

(i) 11 -12 September 2023

(ii) 26 27 September, 2023

(iii) 12-13 October, 2023

Decision: This item was reported, noted and approved by the Governing Body.

2023 (2) SA-7. To consider allowing the Internship of Library Science students of other institutions in the College Library without any honorarium.

Decision: The Governing Body approved the Internship of Library Science students of other institutions in the College Library without any honorarium.

The meeting ended with a vote of thanks to the Chair.


**SECRETARY,
Governing Body**


**CHAIRMAN,
Governing Body**

Annex-II

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting to be held
at 10.30 a.m. on Thursday, 31st August, 2023**

A meeting of the Governing Body was held on 31st August, 2023 at 10.30 a.m. in the Committee Room of the College. The following were present:

- | | | |
|----------------------------|---|-------------------------------|
| 1. Prof. Sangit Kumar Ragi | - | Chairman |
| 2. Prof. L. Pushpa Kumar | - | Treasurer |
| 3. Shri Nawal Kishore | - | Member |
| 4. Prof. Ravinder Kumar | - | Member |
| 5. Mr. Jagdish Mittal | - | Member |
| 6. Mr. Sumeet Gupta | - | Member |
| 7. Prof. Inder Jeet | - | Secretary |
| 8. Dr. Gauri Mishra | - | Teacher Representative |
| 9. Dr. Vinay Kumar Jain | - | Teacher Representative |
| 10. Ms. Meenakshi Rani | - | Special Invitee, Non-Teaching |

Leave of absence was granted to Prof. Ravi Tekchandani and Prof. Satish Kumar.

2023 (3) 1. To consider the confirmation of the minutes of the Governing Body Meeting held on March 13, 2023.

Annex.-I

Decision: The confirmation of the minutes of the Governing Body Meeting held on March 13, 2023 were considered and confirmed.

It was noted that Dr. Gauri Mishra attended the Governing Body meeting held on 13.03.2023, however inadvertently the name of Ms. Anuradha Bawa Singh was recorded in the Minutes. Name of Dr. Gauri Mishra in place of Ms. Anuradha Bawa Singh was replaced.

2023 (3) 2. To consider the action taken report on the decisions of the Governing Body meeting held on March 13, 2023.

Annex.-II

Decision: The Action Taken Report on the decisions of Governing Body meeting held on March 12, 2023 were considered, noted and approved.

In the matter arising out of the Action Taken Report on the decisions of the Governing Body, the sealed report submitted by Justice (Retd.) Gaur Committee on Internal Audit Report of the accounts of the college for the period (2010-11 to 2012-13) by a firm of Chartered Accountants, (Private Party Audit) was handed over to Mr. Nawal Kishore, Professor L. Pushpa Kumar and Mr. Sumeet Gupta for studying the report.

[Signature]

[Signature]

2022 (3) 3. To report for approval the decisions of the Building Committee meeting held on 12.06.2023.

Annex.-III

Decision: The decision of the Building Committee meeting held on 12.06.2023 and 17.08.2023 (SA-3) were considered together and approved. However, in Point/Decision No. 7 of the Building Committee Minutes dated 17.08.2023, the Governing Body decided that the specific estimate may be obtained from CPWD for repair work of the old college building including the Multi Activity Complex (Principal Bangalow) including the painting of the interior and exterior of the building. The building committee was authorized to accept the estimate from CPWD after it is being satisfied about the estimate being in order and specific.

The following decisions were taken:

- i. The building committee was authorized to nominate a retired engineer from DDA, CPWD, PWD, PSU etc. He may be paid an honorarium of Rs.3000 plus conveyance per visit / attending Building Committee meeting
- ii. The college architect may be asked to give a certificate for the completion of the Double Insulated building structure as per BOQ and a certificate that it is completed and fit for taking over the possession. Based on this the possession of the building may be taken. However, the issue of contract price escalation based on actual quantity and liquidated damages for delay in completion of work will be considered afterwards. The payment will be released only after these issues are resolved and decided.
- iii. The Building committee/ Purchase committee were authorized to take the action as per the decisions of the building committee which have been approved by the Governing Body.
- iv. The Governing Body gave approval for transfer of funds to CPWD for those work which have been approved by the Governing Body as part of the building committee minutes.

2023 (3) 4. To consider for approval the Budget Estimates of 2023-24 (Salary and Recurring grant) in respect of the College.

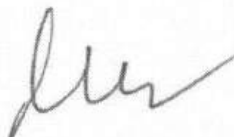
Annex.-IV

Decision: The Governing Body considered and approved the Budget Estimates of 2023-24 (Salary and Recurring grant) in respect of the College.

2023 (3) 5. To consider the incorporation of specific purpose bank accounts with the College Annual Accounts.

Decision: The Governing Body considered and approved incorporation of the following specific purpose bank accounts (Canara Bank) with the main College Annual Accounts:

- i. PG Diploma accounts for self-financing part time evening course
- ii. Modern European Languages (MEL) accounts for self-financing foreign language courses



- iii. Superintendent Examination account
- iv. Coordinator, Practical examination
- v. NCWEB accounts
- vi. Students Fee bank account with ICICI bank

2023 (3) 6. To consider for approval the extension of appointment of the Fifty Eight teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 12.07.2023 till the end of Academic year i.e 28.07.2023.

Decision: The Governing Body considered and approved the extension of appointment of the Fifty Eight teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 12.07.2023 till the end of Academic year i.e 28.07.2023.

2023 (3) 7. To consider for approval the appointment of the following non-teaching staff on contractual basis:

- | | | |
|----------------------|---|----|
| 01. Junior Assistant | - | 02 |
| 02. MTS | - | 03 |

Decision: The Governing Body considered and approved the appointment of the following non-teaching staff on contractual basis:

- | | | |
|----------------------|---|----|
| 01. Junior Assistant | - | 02 |
| 02. MTS | - | 03 |

2023 (3) 8. To grant the permission for making fixed deposit @ 7.35% per annum in ICICI Bank account-maintained collection of student's fee.

Decision: The Governing Body considered and approved the permission for making fixed deposit @ 7.35% per annum in ICICI Bank account-maintained collection of student's fee.

2023 (3) 9. To report for approval the recommendation/decision of the IQAC regarding three dates for the NAAC visit are:

- (i) 25 -26 September 2023
- (ii) 12-13 October, 2023
- (iii) 02-03 November, 2023

Decision: The Governing Body considered and approved the recommendation/decision of the IQAC for the above three dates for the next visit of NACC . However, it also approved the following revised Peer Team Visit dates as recommended by IQAC, if approved by NAAC :

- (i) 11 -12 January 2024
- (ii) 24-25 January, 2024
- (iii) 08-09 February, 2024



3



2023 (3) 10. Reporting items:

(i) The grant of Sabbatical Leave to Dr. Gauri Mishra, Associate Professor, Department of English for one-year w.e.f. 09.06.2023.

Decision: The grant of Sabbatical Leave to Dr. Gauri Mishra, Associate Professor, Department of English for one-year w.e.f. 09.06.2023 was reported and approved. It also approved the sabbatical leave of Ms. Anu Bawa after the rejoining of Dr. Gauri Mishra.

(ii) Non-selection of candidate for appointment to the post of Senior Technical Assistant (Computer) as no candidate qualified skill test for the same.

Decision: It was Reported, noted and approved .

(iii) The maternity leave to Ms. Namita, Assistant Professor, Department of Commerce w.e.f 02.05.2023 – 10.07.2023.

Decision: It was Reported, noted and approved.

(iv) The release of Rs. 11 Crores as pension arrears to litigant and other pensioners.

Decision: It was Reported, noted and approved.

(v) The releasing of part-arrears of Rs. 1 Crore 40 Lacs to the teachers promoted under CAS.

Decision: It was Reported, noted and approved.

(vi) The award of tender and issue of work order for Annual Maintenance Services for water purification and conditioning system to M/s. HGM Tech Zone for Rs. 23,450/- inclusive of GST for one year.

Decision: Reported, noted and approved.

(vii) The award of tender and issue of work order for Annual Maintenance Services for Air-conditioners to M/s. Air-conditioning Engineers for Rs. 52,712.35/- for one year.

Decision: Reported, noted and approved.

(viii) The award of tender and issue of work order for engagement of firm of Chartered Accountant for preparation of final accounts of the College to M/s. Arvind Rattan & Co. @ Rs. 2,40,706/- inclusive GST per year for three years.

Decision: Reported, noted and approved .

(ix) The award of tender and issue of work order for engagement of security guards services to M/s. Dynamos Allied Services Pvt. Ltd. @ Rs. 36,18,945/- per year for three years.

Decision: It was Reported, noted and approved .

(x) The relieving of the following ad-hoc teachers, due to their permanent appointment in different Colleges:

<u>S.No.</u>	<u>Name</u>	<u>Department</u>	<u>w.e.f.</u>
01.	Ms. Vibha Lambha	Commerce	07.03.2023 (F.N)
02.	Ms. Nupur Bhati	Commerce	07.03.2023 (F.N)
03.	Ms. Anju Dagar	Commerce	10.05.2023 (A.N)
04.	Mr. Anuj Jatav	Commerce	11.05.2023 (A.N)
05.	Ms. Jyoti Sharma	Commerce	04.05.2023 (F.N)
06.	Ms. Chhavi Gautam	Economics	11.04.2023 (A.N)
07.	Ms. Amogh Talan	Commerce	19.06.2023 (A.N.)
08.	Mr. Shemphang Wann Lyngdoh	Commerce	05.06.2023 (A.N.)

Decision: It was Reported, noted and approved.

(xi) The additional charge of care-taker to Mr. Manish, Junior Assistant for one year w.e.f. 20.06.2023 and payment of remuneration as per Rules.

Decision: Reported, noted and approved.

2023 (3) 11. Any other items:

(i) The Governing Body accorded approved to the name of Prof. Pushpa Kumar Lakshman as Treasurer of the Governing Body and Chairman of the Building Committee. It was approved by the Chairman, GB subject to ratification by the Governing Body

Supplementary Agenda

2023 (3) SA-1 To consider the issues related to appointment of Assistant Professors on regular basis. i.e legal opinion by advocate, appointment and payment of Senior Advocate on the University panel of Advocates in court cases pending in Hon'ble High Court related to appointment of teaching posts, roster etc.

Decision: The Governing Body considered the issue related to holding of selection committee for appointment of Assistant Professor on regular basis including the Court Cases pending in the Hon'ble High Court Delhi related to appointment and roster etc. The members had a telephonic information from the lawyer saying that selection committee can be held and appointment be made in all the departments except Tourism. The Governing Body decided that the College should hold selection committee and should proceed to make appointment on regular basis in the best interest of the students so as to overcome the acute shortage of teachers due to 106 vacancies. The Governing Body also accorded approval for the engagement of Shri Sudhir Nandrajog, Sr. Advocate to appear in the cases pending in the Hon. High Court, Delhi. The Governing Body authorized the principal to engage the Sr. Advocate for legal cases pending in High Court or which may be filed in the Hon. High Court / Supreme Court.

2023 (3) SA-2 . To consider for approval of payment of summer salary of ad-hoc teachers who had worked up to the last day of last academic session i.e. up to 28.07.2023 and joined the college on first day of academic session. i.e. on 16.08.2023 .

Decision: The Governing Body considered and approved the payment of summer salary of ad-hoc teachers who had worked up to the last day of last academic session i.e. up to 28.07.2023 and joined the college on first day of academic session. i.e. on 16.08.2023 .

2023(3) SA-3 To report for approval the decisions of the Building Committee meeting held on 17.08.2023.

Annex-SA-I

Decision: The decision of the Building Committee meeting held on 12.06.2023 and 17.08.2023 (SA-3) were considered together and approved under item No. **2022 (3) 3** of the main agenda.

2023 (3) SA-4 To consider for approval of college annual accounts for the financial year 2022-2023.

Annex-SA-II

Note : The annual financial accounts have been prepared by college appointed firm of CA , M/S Arvind Ratan & Company.

Decision: The Governing Body considered and approved the college annual accounts for the financial year 2022-2023.

2023 (3) SA-5. To consider and approve estimated payment for filling, reply of demand and notices issued by Income Tax Department, as per below mentioned details:

- (i) The payment of Rs. 25000/- for filling and reply of demand letter issued by Income Tax Department and Rs.5000/- per hearing +out of pocket charges, (if applicable).
- (ii) The payment of Rs. 10,000/- per notice issued by the Income Tax Department + out of pocket charges, (if applicable).

Decision: The Governing Body considered the rates quoted by M/s. Arvind Rattan & Co., the firm of Chartered Accountants engaged by the college for engaging it for filing and reply of demand letter and notices issued by Income Tax Department. The Governing Body decided that it may be decided by Treasurer, GB, Principal and Mr. Sumit Gupta, Governing Body Member after interacting with the Chartered Accountant.

2023 (3) SA-6. To consider for approval, the advertising of vacant non-teaching posts.

Decision: The Governing Body considered and approved that the vacant non-teaching posts may be advertised.

gbe

[Signature]

2023 (3) SA-7. To consider for approval the nomination of Mr. Ankur Rai advocate on the panel of the university as member of Internal Complaint Committee (ICC) w.e.f. 23.09.2023.

Decision: The Governing Body considered and approved the nomination of Mr. Ankur Rai advocate on the panel of the university as a member of Internal Complaint Committee (ICC) w.e.f. 23.09.2023.

2023 (3) SA-8 To consider for approval the extension of term of Ms. Anuradha Bawa Singh Associate Professor Department of English as Bursar for one more year w.e.f. 16.08. 2023. She has completed one year term.

Decision: The Governing body considered and approved the extension of term of Ms. Anuradha Bawa Singh Associate Professor Department of English as Bursar for one more year w.e.f. 16.08. 2023.

2023 (3) SA-9. To consider for necessary action, the violation of GB decisions, the Code of Professional Ethics, violation of service rules and IQAC Report regarding submission of allegedly forged documents for promotion by Dr. Kumar Ashutosh.

Decision: The Governing body considered different unsubstantiated, defamatory and vexatious complaints made by Dr. Kumar Ashutosh to different authority against the college and university officials. The Governing Body took a very strong and serious view of the violation of Code of Professional Ethics, violation of the GB decisions and service rules, submission of allegedly contradictory/ forged papers as pointed out by IQAC and putting unsubstantiated, defamatory, derogatory and malicious allegations on college and university officials. The Governing body decided to authorize the Principal to issue show cause notice to him, to take all necessary administrative action for misconduct and legal action under relevant provisions of civil and criminal rules.

2023(3) SA-10. To report for consideration and approval of the following:

(i) Approval the extension of appointment of the fifty-three teachers on ad-hoc basis in the pay scale of Rs.15600-39,100 + AGP Rs 6,000, w.e.f 16.08.2023 for 120 days or till the end of academic session whichever is earlier.

Annex-SA-III

Note: - The Chairman, Governing Body has already approved the same subject to ratification of the Governing Body

Decision: Reported, noted and approved .

(ii) Approval of the Guest teachers from pervious panel till the Selection Committee held.

Annex-SA-IV

Note: - The Chairman, Governing Body has already approved the same subject to ratification of the Governing Body

Decision: Reported, noted and approved

(iii) The appointment of Ms. Anu Singh, Associate Professor as Nodal Officer for custody and providing of Library enquiry Related Documents.

Decision: The issue of letter by Chairman, GB to Ms. Anu Singh appointing her as Nodal Officer was reported. It was also reported that she has expressed her inability due to personal reasons.

(iv) The approval of FDR with Canara Bank for one year at the rate of 7.65% as under:

Bank Account No	Date of deposit	Amount	Maturity Amount	Date of maturity	FD A/C No	Rate of interest(%)
1768101017153	16.08.2023	3,57,00,000	3,85,10,401	16.08.24	145000375269/1	7.65%

Decision: It was Reported, noted and approved

(v) The appointment of Ms. Nandini Singh as data entry operator on daily wages as per University prescribed rate w.e.f. 20.07.2023 as per the requirement

Decision: It was Reported, noted and approved

(vi) Compulsory retirement of Mr. Manmohan Singh Bhasin, Associate Professor Department of Mathematics with all retirement benefits, The University of Delhi has approved his compulsory retirement in view of the recommendation of GB for the same.

Decision: Compulsory retirement of Mr. Manmohan Singh Bhasin, Associate Professor Department of Mathematics with all retirement benefits and the approval by University of Delhi for his compulsory retirement w.e.f. 24.08.2023 through letter number CS-SDC/CVS/2023 dated 25.08.2023, in view of the recommendation of GB for the same was Reported and noted. The letter number CVS/2023/..... dated08.2023 issued by the college for the same was also reported and noted by Governing Body.

(vii) The payment of commutation of pension and pension arrears to CPF/GPF beneficiary. As per details given below:

S No	Name	Pension arrears disbursed	Commutation of Pension disbursed
1	Ms. Dnyaneshwari Joshi	47,01,054.00	
2	Mrs. Sunanda Gupta	1,00,11,441.00	
3	Mrs. Mohini Bawa Singh	48,39,123.00	35,67,676.00
4	Dr. (Ms.) Usha Sharma	66,00,097.00	31,93,036.00
5	Dr. Kuldeep Ahuja	40,36,373.00	12,06,964.00
6	Dr. (Ms.) Geeta Goyal Singh	82,41,108.00	

7	Dr. (Mrs.) Saroj Rana	79,98,291.00	
8	Mrs. Jayashree Chowdury	79,98,291.00	
9	Mr. Ramesh Chander Yadav	89,32,743.00	28,36,953.00
10	Mr. Amin Chand Saini	21,77,565.00	
11	Dr. (Mrs.) Purabi Panwar	1,11,72,063.00	
12	Mr. Satish Kumar Bhatia	36,63,116.00	18,25,351.00
13	Mr. Ramesh Kumar Bajaj	47,17,840.00	
14	Dr. Prem Prakash	1,05,85,251.00	
15	Dr. Harjender Singh Chaudhary	34,74,790.00	
16	Mr. Verindar Kumar Koul	1,06,72,944.00	
17	Dr. Vinoo Bhalla	1,11,99,614.00	
18	Dr. Saroj Kumar Bajpai	1,06,23,946.00	
19	Mr. Virendra Lal Wadhwa	1,16,68,150.00	
20	Mr. Sanjiv Kakar	1,29,237.00	34,12,306.00

Decision: It was Reported, noted and approved

(viii) The purchase of below mentioned items:

S. No	Name of Items	Process of Purchase	Vendor Name	Amount(Rs)
1	Pedestal Fan (3)	GeM	M/s Sparsh Cool Waves	8,907/-
2	Filling Cabinets(2)	GeM	M/s Floyd Steel	22,932/-
3	Hot Case(1)	GeM	M/s Hot Line Electronic	2,889/-
4	Shelving Racks(10) for Library	By purchase Committee through GeM	M/s Prem Enterprises	2,20,990/-
5	Water Cooler(4)	By purchase Committee through GeM	M/s Furniture Electronics	1,80,873/-
6	R.O (Aqua fresh)(4)	By purchase Committee through GeM	M/s Kreative Traders	7,8,396/-
7	Library Shelving Racks(10)	By purchase Committee through GeM	M/s Time to Trades	2,30,950/-
8	College Management Information System Software	Through Purchase Committee	M/s Indigenous Software Solution & Technology Pvt. Ltd.	2,00,000/-
9	Momentoz Trophy(300) &	By Purchase Committee through GeM	S.R Jain Jewellers	96,000/-

Decision: The purchase of above items were Reported, noted and approved

(ix) The award of tender and issue of work order for engagement of Housekeeping Service to M/s Sri Shield Services@ Rs. 26,71,183.52/- per Year for three Years.

Decision: It was Reported, noted and approved

(x) The closure of the following College bank accounts with Canara Bank:

[Signature]

[Signature]

S. No	Name of Account	Account Number
1	MRP Account	
2	ILLL Account	1768101103304
3	UGC Net Examination Account	1768101102179
4	NPS Account	1768101107513
5	External Evaluation Account	1768105000001
		1768101103052

Note: The note signed by AO, Bursar, Principal and Treasurer, GB for the same is enclosed

Annex- SA-V

Decision: The closure of the above bank accounts was Reported, noted and approved

(xi) Promotion of Dr. Shweta, Assistant Professor, Department of Commerce from Assistant Professor (Level-12) to the post of Associate Professor (Level-13(A)) w.e.f.17.07.2021.

Decision: It was Reported, noted and approved

(xii) Promotion of following teachers from Associate Professor (level13(A)) to the Post of Professor (Level-14).

S. No	Name of Teacher	Department	Date of eligibility
1	Dr. Surender Singh	Commerce	31.12.2020
2	Dr. Sunil	Commerce	13.01.2021
3	Dr. Gauri Mishra	English	28.07.2021

Decision: The promotion of above-mentioned Associate Professors to the post of Professor was Reported, noted and approved

(xiii) The relieving of the following ad-hoc teachers, due to their permanent appointment in different Institutions :-

S. No	Name	Department	w.e.f
1.	Dr. Priti Aggarwal	Economics	10.07.2023
2.	Ms. Mrinmoyee Roy	History	23.08.2023
3.	Dr. Mahesh Chowdhury	Hindi	31.07.2023
4.	Dr. Deepak Varma	Commerce	02.08.2023
5.	Ms. Harshil Kaur	Economics	11.08.2023

Decision: It was Reported, noted and approved

2023 (3) SA-11 To consider for approval, the grant of maternity leave to Ms. Shelly Gupta Assistant Professor(ad-hoc), Department of Economics w.e.f from 01.09.2023

Decision: The Governing Body considered and approved the grant of maternity leave to Ms. Shelly Gupta Assistant Professor(ad-hoc), Department of Economics w.e.f from 01.09.2023.


2023 (3) SA-12 To consider for approval of the time period of forced leave of Professor Inder Jeet, Principal from 07.01.2022 to 27.10.2022 as on duty.


Decision: It will be taken up in the next meeting.

2023 (3) SA-13 To consider various letters/email of Mr. Ramesh Kumar Tiwari (SPA on Forced Leave) to look into his case in Library related matter.

Decision: It will be taken up in the next meeting.

The meeting ended with a vote of thanks to the Chair.


SECRETARY,
Governing Body


Chairman,
Governing Body

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting held
at 12.00 noon on Tuesday, 17th October, 2023**

A meeting of the Governing Body was held on 17th October, 2023 at 12.00 noon in the Committee Room of the College. The following were present:

- | | | |
|--------------------------------|---|-------------------------------|
| 1. Prof. Sangit Kumar Ragi | - | Chairman |
| 2. Prof. Pushpa Kumar Lakasman | - | Treasurer |
| 3. Shri Nawal Kishore | - | Member |
| 4. Prof. Satish Kumar | - | Member |
| 5. Mr. Jagdish Mittal | - | Member |
| 6. Mr. Sumeet Kumar | - | Member |
| 7. Prof. Inder Jeet | - | Secretary |
| 8. Dr. Gauri Mishra | - | Teacher Representative |
| 9. Dr. Vinay Kumar Jain | - | Teacher Representative |
| 10. Ms. Meenakshi Rani | - | Special Invitee, Non-Teaching |

Leave of absence was granted to Prof. Ravi Tekchandani and Prof. Ravinder Kumar.

2023 (4) 1. To consider the confirmation of the minutes of the Governing Body Meeting held on August 31, 2023.

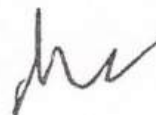
Annex.-I

Decision: The minutes of the Governing Body meeting held on August 31, 2023 and additional minutes prepared and circulated by the Treasurer, Governing Body were considered and confirmed.

2023 (4) 2. To consider the action taken report on the decisions of the Governing Body meeting held on August 31, 2023.

Annex.-II

Decision: The Action Taken Report on the decisions of Governing Body meeting held on August 31, 2023 were considered, noted and approved. In the matter arising out of the action taken, it was decided by the Governing body that it may be got clarified from the finance branch, Delhi University whether college PAN may be surrendered since it is not required by the college. This is in view of the fact that college is not supposed to file Income Tax Returns.

2023 (4) 3. To report for approval the decisions of the Building Committee meeting held on 06.10.2023.

Annex.-III

Decision: The minutes of the Building Committee held on 23.09.2023 were considered and approved. The Governing Body was informed the about non-availability of a retired engineer from Govt. Department/Autonomous Department for the membership of the Building Committee. The Governing Body desired that efforts should be made to search and include one such name in the Building Committee. The Governing Body further desired that the contractor may be asked to complete the specified work within 10 days of the communication failing which the college may take the possession and get the work done and such cost be deducted from his dues.

2023 (4) 4. To report for approval the appointment of Assistant Professors in the following departments on permanent basis:

S. No.	Name of candidate	Department	Category	Date of joining
01.	Ms. Ekta	Political Sc.	OBC	04.09.2023
02.	Mr. Parteek Kashyap	Political Sc.	EWS	04.09.2023
03.	Dr. Virender Singh Bithoo	History	OBC	16.10.2023
04.	Mr. Rakesh Kumar	History	OBC	16.10.2023
05.	Mr. Gaurav Singh	History	OBC	16.10.2023
06.	Mr. Hukum Chandra	History	SC	16.10.2023
07.	Dr. Jagdish Chandra Khatik	History	SC	16.10.2023
08.	Dr. Saroj Kumar Ratha	History	UR	16.10.2023
09.	Dr. Savita	History	UR	16.10.2023
10.	Ms. Pooja	History	UR	16.10.2023
11.	Dr. Nilmani Prasad Singh	History	UR	16.10.2023
12.	Dr. Vedbrat Tiwari	History	UR	16.10.2023
13.	Dr. Abhishek Priyadarshi	History	UR	16.10.2023

Decision: The joining of these 13 Assistant Professors in the Department of Political Science and History were reported and approved by the Governing Body. The joining of Dr. Deepak Kumar Mishra as Assistant Professor In Computer Science on 17.10.2023 was also reported and approved



2023 (4) 5. To report the following items:

(i) Grant of Maternity Leave to Dr. Neeru, Assistant Professor, Ad-hoc, Department of Hindi w.e.f. 18.09.2023 to 31.12.2023.

(ii) The relieving of Ms. Sheetal Maurya, Assistant Professor, ad-hoc, Department of Management Studies due to her permanent appointment w.e.f. 03.09.2023

(iii) Purchase of the following items by Purchase Committee through GeM/eProcurement:

S. No	Vendor's Name	Items	Qty.	Amount (Rs.)
01.	M/S. ROMAN NETWORKS PVT. LTD.	Interactive Panel	03	32,38,500.00
		Desktop	25	
		Laptop	03	
		Camera & Speaker for Video Conferencing	01	
02.	M/S. NEXGEN SOLUTION PVT. LTD.	Desktop Computers	80	62,61,000.00
03.	M/S. SLG INDIA LTD.	Air-conditioners	12	4,58,436.00
04.	M/S. SK TRADERS	Metal Shelving Racks	10	2,30,980.00
05.	M/S. BLUEBIRD UTOMATIC LINE	Stablizer	12	41,808.00
06.	M/S. ROMO ENTERPRISES	Table for Library	06	1,20,360.00
07.	M/S. BALKA FURNISHERS & DECORATOR	Modular Table	01	59,000.00
08.	M/S. BALKA FURNISHERS & DECORATOR	Sofa 3 seater	02	33,040.00
	M/S. BALKA FURNISHERS & DECORATOR	Sofa 2 seater	01	14,160.00
09.	M/S. BALKA FURNISHERS & DECORATOR	Chair	142	3,85,388.00
10.	M/S. BALKA FURNISHERS & DECORATOR	Chair	55	1,49,270.00
11.	M/S. ESS ENTERPRISES	Wooden Chair	06	31,860.00
12.	M/S. ESS ENTERPRISES	Centre Table	01	21,250.00
13.	M/S. VINEX ENTERPRISES	Table Tennis Table	01	36,200.00

Decision: The Governing Body considered and approved the following:

(i) Grant of Maternity Leave to Dr. Neeru, Assistant Professor, Ad-hoc, Department of Hindi w.e.f. 18.09.2023 to 31.12.2023.

(ii) The relieving of Ms. Sheetal Maurya, Assistant Professor, ad-hoc, Department of Management Studies due to her permanent appointment w.e.f. 03.09.2023

(iii) This item was deferred to be taken up in the next meeting of the Governing Body.

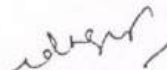
2023 (4) 5. Any other item with the permission of the chair

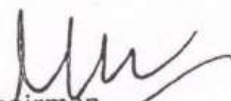
The principal recused from the meeting when this item was discussed and decided. The decision as given below has been recorded by the Treasurer and incorporated in the minutes.

Decision:

The Three Member Committee consisting of Shri Nawal Kishore, Shri Sumit Gupta, and Prof. L. Pushpa Kumar reported to the GB that there are certain issues which are part of the Justice Gour Committee report that need further explanation for the purpose of clarity. The Committee also observed that certain documents need to be looked into and will come up with its observations in the next meeting.

The meeting ended with a vote of thanks to the Chair.


SECRETARY,
Governing Body


Chairman,
Governing Body

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting held
at 11.00 a.m. on Thursday, 23rd November, 2023**

A meeting of the Governing Body was held on 23rd. November, 2023 at 11.00 a.m. in the Committee Room of the College. The following were present:

- | | | |
|--------------------------------|---|-------------------------------|
| 1. Prof. Sangit Kumar Ragi | - | Chairman |
| 2. Prof. Pushpa Kumar Lakasman | - | Treasurer |
| 3. Shri Nawal Kishore | - | Member |
| 4. Prof. Satish Kumar | - | Member |
| 5. Mr. Jagdish Mittal | - | Member |
| 6. Mr. Sumeet Gupta | - | Member |
| 7. Prof. Inder Jeet | - | Secretary |
| 8. Dr. Gauri Mishra | - | Teacher Representative |
| 9. Dr. Vinay Kumar Jain | - | Teacher Representative |
| 10. Ms. Meenakshi Rani | - | Special Invitee, Non-Teaching |

Leave of absence was granted to Prof. Ravinder Kumar and Prof. Ravi Tekchandani

2023 (5) 1. To consider the confirmation of the minutes of the Governing Body Meeting held on October 17, 2023. **Annex.-I**

Decision: The minutes of the Governing Body meeting held on 17.10.2023 were considered and approved.

2023 (5) 2. To consider the action taken report on the decisions of the Governing Body meeting held on October 17, 2023. **Annex.-II**

Decision: The Action Taken Report on the decisions of Governing Body meeting held on October 17, 2023 were considered, noted and approved.

2023 (5) 3. To report for approval the appointment and joining of Assistant Professors in Department of Management Studies w.e.f 31.10.2023.

Sr. No.	Name of Candidate	Category
1	Ms. Priyanka Sonkar	SC
2	Ms. Sikha	SC
3	Ms. Priya Shaha	SC
4	Mr. Kewal Singh	ST
5	Mr. Animesh Minz	ST
6	Mr. Manisha Jain	EWS



7	Mr. Narender	OBC
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Decision: The Governing Body considered and approved the appointment & Joining of the 07 Assistant Professors, on permanent basis in the department of Management Studies w.e.f. 31.10.2023;

2023 (5) 4. To consider for approval, the Revised Budget Estimates of 2023-24 in respect of the College.

Annex. -III

Decision: The revised budget estimate of 2023-24 were considered & approved. The Governing Body desired that the summary of budget estimates along with the revised budget estimates may also be provided in future.

2023 (5) 5 To consider for approval the making of fixed deposit in Canara Bank at the rate of 7.45% of Rs. Three Crores and Thirty lacs received from ICICI Bank on account of student's fee collected through ICICI Bank.

Decision: The Governing Body decided that the FDR may be made with the Bank on the basis of quotations from at least 03 public sector Banks offering the highest rate of interest. The Governing Body further decided that a Finance Committee consisting of the following may be set up:

- i. Treasurer, Governing Body – Chairperson
- ii. Principal
- iii. Bursar
- iv. A.O. (A/c)
- v. One Sr. Teacher from the department of Commerce

The scope of the work of the Finance Committee will be as under:

- i. Preparation of College Budget, revised budget & supplementary budget to be sent to the UGC.
- ii. To recommend approval for different expenditures exceeding 2.5 lacs
- iii. Investment of College Funds

2023 (5) 6 To consider the appointment of Liaison officers for SC/ST, OBC, EWS and Nodal officer for PwBD

Decision: The Liaison officers for SC/ST, OBC, EWS and Nodal officer for PwBD may be appointed by taking approval from the Chairman, Governing Body.

2023(5) 7 To consider the revision of honorarium being paid to staff engaged in certificate course in French and German.

Decision: The Governing Body considered and approved the revision of honorarium being paid to staff engaged in certificate course in French and German as under:-

Coordinator: : 6000 PM
Admin In charge/ A/c in charge: 4000 PM
Assistant : 2400PM
Bursar : 2400 PM
Attendant : 1600 PM

2023 (5) 8. Reporting items:

- (i) The award of Grade 'A' to College by NAAC in Second Accreditation Cycle .
- (ii) The grant of maternity leave to Dr. Shilpa Garg, Assistant Professor, Department of Commerce 31.10.2023 to. 13.12.2023.
- (iii) Deferred item no. 2023(4) 5(iii) of meeting dated 17.10.2023.

The purchase of the following items by Purchase Committee through GeM/eProcurement:

S. No	Vendor's Name	Items	Qty.	Amount (Rs.)
01.	M/S. ROMAN NETWORKS PVT. LTD.	Interactive Panel Desktop Laptop Camera & Speaker for Video Conferencing	03 25 03 01	32,38,500.00
02.	M/S. NEXGEN SOLUTION PVT. LTD.	Desktop Computers	80	62,61,000.00
03.	M/S. SLG INDIA LTD.	Air-conditioners	12	4,58,436.00
04.	M/S. SK TRADERS	Metal Shelving Racks	10	2,30,980.00
05.	M/S. BLUEBIRD UTOMATIC LINE	Stabilizers	12	41,808.00
06.	M/S. ROMO ENTERPRISES	Table for Library	06	1,20,360.00
07.	M/S. BALKA FURNISHERS & DECORATOR	Modular Table	01	59,000.00
08.	M/S. BALKA FURNISHERS & DECORATOR	Sofa 3 seater	02	33,040.00
	M/S. BALKA FURNISHERS & DECORATOR	Sofa 2 seater	01	14,160.00
09.	M/S. BALKA FURNISHERS & DECORATOR	Chairs	142	3,85,388.00
10.	M/S. BALKA FURNISHERS & DECORATOR	Chairs	55	1,49,270.00
11.	M/S. ESS ENTERPRISES	Wooden Chairs	06	31,860.00
12.	M/S. ESS ENTERPRISES	Centre Table	01	21,250.00
13.	M/S. VINEX ENTERPRISES	Table Tennis Table	01	36,200.00

(iv) Deferred item no. 2023(3) SA-12 of GB meeting dated 31.08.2023

To consider the request of the principal to consider his period of forced leave (07.01.2022 to 27.10.2022) as on duty for all purposes.

(v) Deferred item no. 2023(3) SA-13 of GB meeting dated 31.08.2023

To consider various letters/email of Mr. Ramesh Kumar Tiwari (SPA on Forced Leave) to look into his case in Library related matter.

Decision: The Governing Body considered and approved the following:

- i. The Governing Body appreciated the award of Grade 'A' to the College by NAAC in second accreditation cycle.
- ii. The Grant of maternity leave to Dr. (Ms.) Shilpa Garg, Assistant Professor, department of Commerce from 31.10.2023 to 13.12.2023 was noted and approved.
- iii. The purchase of the above-mentioned items were reported to and approved by the Governing Body
- iv. This item was decided to be taken up on 28.11.2023
- v. This item was decided to be taken up on 28.11.2023

The Principal recused from the meeting when item IV and V above were considered and decided by the Governing Body

2023 (5) 09. To consider the library books related case.

Decision: This item was decided to be taken up on 28.11.2023.

The Principal recused from the meeting when this item was considered by the Governing Body

2023 (5) 10. Any other items:

Supplementary Agenda

2023 (5) SA-1. To consider for approval, the decision of the Building Committee meeting held on 22.11.2023.

Decision: This item was decided to be taken up on 28.11.2023 after visit to the new building.

2023 (5) SA-2. To report for approval, the appointment and joining of Assistant Professors in Department of Hindi:

Sr. No.	Name of Candidate	Category	Date of Joining
1.	Dr. Parwati Kumari	PwBD (VI)	20.11.2023
2.	Ms. Neeru	SC	20.11.2023
3.	Ms. Mamta Singh	SC	20.11.2023
4.	Mr. Shatrughna Kumar Mishra	EWS	20.11.2023



5.	Ms Jyoti Kumari	EWS	20.11.2023
6.	Ms. Sonika	OBC	20.11.2023 (AN)
7.	Mr. Jagdish Singh	OBC	20.11.2023
8.	Mr. Dinesh Charan	OBC	21.11.2023
9.	Ms. Sangeeta Tyagi	UR	20.11.2023
10.	Mr. Rupesh Kumar Shukla	UR	20.11.2023
11.	Mr. Piyush Kumar Dubey	UR	20.11.2023
12.	Mr. Manjul Kumar Singh	UR	20.11.2023
13.	Ms. Kavita Tyagi	UR	20.11.2023

Decision: The appointment and joining of the 13 teachers on permanent basis, in the Department of Hindi were reported and approved by the Governing Body.

2023 (5) SA-3. To consider for approval for hiring of manpower (Clerical and Multi-Tasking Staff) from M/s SBC Exports Limited who has been given the award of work contract by University of Delhi through E-Procurement Tendering process dated 10.01.2023 for providing Clerical and Multi-Tasking Staff.

Decision: The Governing Body considered and approved the hiring of manpower {Clerical & MTS (Other than Security & Housekeeping Staff)} from SBC exports Ltd at the same rate which have been approved by the University of Delhi through E-procurement tendering process for clerical & MTS dated 10.01.2023 for providing Clerical and Multi-Tasking Staff.

2023 (5) SA-4. To consider for necessary action against Dr. Pradeep Kumar. Biswas and Dr. Ashish Taru Deb for refusing to sign the cheque for End Term Examination of SOL which amounted to defiance of lawful instruction, insubordination and hampering the official work and report the approval of Chairperson, G.B for signing of cheque Jointly by Principal and Bursar till further order.

Decision: The Governing Body took a very serious and strong view of refusal of signing of cheques by Dr. Pradeep Kumar Biswas and Dr. Ashis Taru Deb, joint signatory in the End Term Examination bank account.

The Governing Body decided that a strong warning letter may be issued against refusal to carry out official duties which amounts to insubordination and defiance of lawful instructions, should not be repeated in future by Dr. Pradeep Kumar Biswas and Dr. Ashis Taru Deb. The Superintendent and Deputy Superintendent, examination should be co-cosignatory in End term Examination Bank Savings Account.

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2023 (5) SA-5. Reporting Items:

1. Setting up a committee in the college to examine and clear such objections/ unattended paras as objected/pointed by CAG as per the letter from University of Delhi having No. CS-I(111)/Misc.(Audit)/2023/6433/(1) consisting of the following:

i.	Chairperson	-	Prof. Ravinder Kumar
ii.	Principal	-	Prof. Inder Jeet
iii.	Vice Principal or Senior- most teacher of the college	-	Ms. Neerja Arya
iv.	Bursar	-	Ms. Anuradha Bawa
v.	Treasurer	-	Prof. Pushpa Kumar Lakasman
vi.	University Representative	-	Mr. Jagdish Mittal

Decision: The setting up of the committee was reported and approved by the Governing Body.

It was decided that the meeting will be held on 28.11.2023. The Item Numbers 2023 (5) 8 (iv) and (v), 2023 (5) 09., 2023 (5) 10, 2023 (5) SA-1 and decision on Gaur Committee on internal audit will be taken up on 28.11.2023 and minutes for the same will be prepared separately.

The meeting ended with a vote of thanks to the Chair.


**SECRETARY,
Governing Body**


**Chairman,
Governing Body**

COLLEGE OF VOCATIONAL STUDIES

UNIVERSITY OF DELHI

Minutes of the Governing Body Meeting

held on 23 December 2023 at 12:00 Noon

A meeting of the Governing Body of the College of Vocational Studies, University of Delhi was held on 23 December 2023 at 12:00 Noon in the Committee Room of the College.

The following were present:

- | | | |
|------------------------------|---|-------------------------------|
| (1). Prof. Sangit Kumar Ragi | - | Chairman |
| (2). Prof. L. Pushpa Kumar | - | Treasurer |
| (3). Shri Nawal Kishore | - | Member |
| (4). Shri Jagdish Mittal | - | Member |
| (5). Shri Sumeet Gupta | - | Member |
| (6) Prof. Satish Kumar | - | Member |
| (7).Dr. Gauri Mishra | - | Teacher Representative |
| (8) Dr. Anand Kumar | - | Teacher Representative |
| (9) Ms. Meenakshi Rani | - | Special Invitee, Non-Teaching |
| (10) Prof. Inder Jeet | - | Secretary |

The GB welcomed the Teacher Representative Dr. Anand Kumar.

1. **Agenda item 2023 (6)1:** To consider confirmation of the minutes of the Governing Body (GB) meeting held on November 23, 2023 and November 28, 2023.

Decision - The minutes of the GB meeting held on November 23, 2023 was considered and approved subject to the following addition under specified items: -

2023 (5) 4 The revised budget estimate of 2023-24 were considered & approved. The Governing Body decided that the summary of budget estimates along with the revised budget estimates may also be provided in future. The Governing Body further decided that summary of expenditure should also be included in the budget and revised budget when they are presented to the Governing Body.

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[Signature] (Dr. Anand Kumar)

2023 (5) 8 iii. The purchase of these items was reported to and approved by the Governing Body. The Treasurer, GB informed that he was not aware of these purchases.

2023 (5) 10 (i) : This item be included under Any Other items instead of 2023 (5) 5 i.e. The Governing Body decided that a Finance Committee consisting of the following may be set up:

- i. Treasurer, Governing Body – Chairperson
- ii. Principal
- iii. Bursar
- iv. A.O. (A/c)
- v. One Sr. Teacher from the department of Commerce on rotational basis for 2 years .

The scope of the work of the Finance Committee will be as under:

- i. Preparation of College Budget, revised budget & supplementary budget to be sent to the UGC.
- ii. To recommend approval for different expenditures exceeding 2.5 lacs
- iii. Investment of College Funds

In the matter arising out of the Minutes:

The appointment of the Superintendent, Examination is an administrative matter, and the principal can appoint the Superintendent, examination.

2. Agenda item 2023 (6)2: To consider for approval, the extension of appointment of forty-two teachers on ad-hoc basis in the pay scale of Rs. 15,600 – 39,100 + AGP Rs. 6,000 w.e.f. 15.12.2023 for 120 days or till the end of Academic session whichever is earlier.

Decision - The Governing Body considered and approved the extension of appointment of forty-two teachers on ad-hoc basis in the pay scale of Rs. 15,600 – 39,100 + AGP Rs. 6,000 w.e.f. 15.12.2023 for 120 days or till the end of Academic session whichever is earlier.

3. Agenda item 2023 (6)3: Any other items with the permission of the Chair.

The GB considered and approved the minutes of the Building Committee Meeting held on 22 November 2023. The GB members visited the New Double Insulated Structure and suggested certain measures to be taken by the contractor before taking over possession of the building.

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(Dr. Anand Kumar)

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[Signature]
Neeraj K. Singh


The GB considered and approved release of 50% of the balance amount on account to the contractor.


The Principal of the College was present till the time the above matters were deliberated and after that he recused himself from the proceedings of the meeting due to the nature of the matters discussed later. Hence, the Treasurer prepared the minutes of the meeting.

A GB Meeting was held on November 28, 2023 to discuss the library issue and Justice Gaur Committee report. As these matters needed further deliberations, they were further considered and discussed in the GB meeting on 23 December 2023. After careful consideration of the issues, the following were decided by the GB.

1. The Governing Body decided to constitute a two-member Enquiry Committee headed by a retired High Court Judge and an expert in the field of library as member in the matter of Library issue.
2. Dr. Saroj Rath, Assistant Professor in the Department of History in the College will keep the files related to the enquiry in the matter of Library issue in his custody and will not share it with anyone without permission of the GB.
3. The Three GB Members Committee constituted by the GB to look into the Report of Justice Gaur Committee on internal audit report by a private CA, will give written recommendations to the GB. for its consideration.
4. The GB decided that the period of forced leave of the principal be treated as on duty for all purposes and a letter to this effect will be sent to the university.
5. The forced leave of Mr. Ramesh Tiwari was revoked and was decided to call him to join duty. However, he will not be part of library activities.
6. The issue of chargesheet in the matter of library books against the Principal and all others including teachers, mentioned in the Dhingra committee report was discussed and GB authorized Professor Pushapa Kumar to prepare the chargesheets and submit the same to the GB in its next meeting.


Secretary
Governing Body

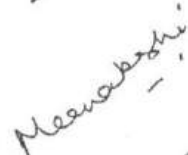

Chairman
Governing Body


Prof. L. PUSHAPA KUMAR



(Dr. Anand Kumar)




Manabendra

COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI

Annex - I

**Minutes of the Governing Body meeting held
at 01.00 p.m. on 13th March, 2023**

A meeting of the Governing Body was held on 13th March, 2023 at 01.00 p.m. in the Committee Room of the College. The following were present:

1. Prof. Sangit Kumar Ragi	-	Chairman
2. Prof. Pushpa Kumar Lakasman-		Member
3. Shri Nawal Kishore	-	Member
4. Prof. Satish Kumar	-	Member
5. Mr. Jagdish Mittal	-	Member
6. Prof. Inder Jeet	-	Secretary
7. Ms. Anuradha Bawa Singh	-	Teacher Representative
8. Dr. Vinay Kumar Jain	-	Teacher Representative
09. Mr. Naresh Rawat	-	Special Invitee, Non-Teaching

2023 (2) 1. To consider the confirmation of the minutes of the Governing Body Meeting held on December 30, 2022 /January 6, 2023.

Annex. -I

Decision: The minutes of the Governing Body Meeting held on December 30, 2022 /January 6, 2023 were considered and approved subject to the addition of the following:

"The principal had recused from the meeting when the Item No. 2022 (6) 11 relating to Library Books Enquiry Committee were being discussed and decided."

While discussing the confirmation of the Minutes it was pointed out that one of the members of the Governing Body made his e. mail public which was sent to Chairman, GB and other GB members regarding the minutes of the meeting. He also made public the confidential e. mails sent by other two GB members. The contents of these e. mails were put on the social and print media and were used to malign the image of the college and its authorities. The Governing body took a strong exception to this and advised him not to repeat it again.

2023 (2) 2. To consider the action taken report on the decisions of the Governing Body meeting held on December 30, 2022 /January 6, 2023.

Annex. -II

Decision: The action taken report on the decisions of the Governing Body were considered, noted and approved.

2023 (2) 3. To report for approval the decision of the Building Committee meeting held on 14th, February 2023. **Annex.-III**

Decision: The Governing Body considered and approved the decision of the Building Committee meeting held on 14th, February 2023. The Governing Body desired that the sectional estimates and specifications for different work be taken from CPWD and to be put up in the next meeting of the Governing Body.

2023 (2) 4. To report for the approval the approved teaching roster from University of Delhi and for giving approval for issuing advertisement for teaching posts as per the Delhi University approved roster and advertisement.

Decision: The Governing Body in principle approved that the advertisement for the teaching posts may be given/placed in the Newspapers and Employment News as per the roster approved by the University of Delhi.

2023 (2) 5. To consider for approval the panels of guest teachers of the following departments and approval for the appointment of guest teachers from the panels as per the work-load requirements: **Annex.-IV**

1. English
2. BMS
3. History
4. Hindi
5. Commerce

Decision: The Governing Body considered and approved the panels of guest teachers of the following departments and approval for the appointment of guest teachers from the panels as per the work-load requirements:

1. English
2. BMS
3. History
4. Hindi
5. Commerce

It was also decided that old panel of guest teachers may be used in those departments in which the fresh panel is yet to be prepared.

2023 (2) 6. To consider for approval the extension of appointment of the Sixty-Six teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 13.03.2023 for 120 days or the academic session whichever is earlier. **Annex.-V**

Decision: The Governing Body considered and approved the extension of appointment of the Sixty-Six teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 13.03.2023 for 120 days or the academic session/ till further order whichever is earlier

2023 (2) 7. To report for adoption of SAR on Annual Accounts of the College for the Financial Year 2021-22 issued by the office of Director General of Audit with the extract of SAR through letter having No. Fin./Audt-III/2022-23/IAO-TR/240 dated 12.12.2022 from Finance Officer, University of Delhi, Delhi-110007.

Decision: The Governing Body decided to adopt SAR on Annual Accounts of the College for the financial year 2021-22 issued by the office of Director General of Audit with the extract of SAR through letter having No. Fin./Audt-III/2022-23/IAO-TR/240 dated 12.12.2022 from Finance Officer, University of Delhi, Delhi-110007. The Governing Body desired that action may be taken on the SAR paras noted for compliance.

2023 (2) 8. To nominate one member of Governing Body in the Building Committee.

Decision: This item was taken up under point No. 2023 (2) SA-2 as part of Supplementary Agenda.

2023 (2) 9. To nominate member of Governing Body in the IQAC.

Decision: The Governing Body decided that Prof. Satish Kumar is nominated as member of the Governing Body in IQAC.

2023 (2) 10. To consider for approval organizing of Kavi Sammelan in the College and related issues as part of Golden Jubilee Year celebration of the College.

Decision: The Governing Body approved a sum of Rs. 4 Lacs for payment to Poets (KAVI). The following Hindi Poets (Kavi) were decided to be invited along with some others:

01. Mr. Hari Om Panwar
02. Mr. Surender Sharma
03. Mr. Ashok Batra
04. Mr. Arjun Shisodia
05. Mr. Sumit Orcha
06. Ms. Kaipana Shukla

The Governing Body decided that the expenses on Stage, Tent, Chairs etc. and the expenses on High tea and snakes may be as per L1 to be decided by the Local Purchase Committee.

2023 (2) 11. To consider for approval the extension of appointment of Mr. Kush Sachdeva, MTS w.e.f. 07.03.2023 for six more months on purely contractual basis with due break in service.

Decision: The Governing Body considered and approved the extension of appointment of Mr. Kush Sachdeva, MTS for six more months w.e.f. 07.03.2023 on purely contractual basis, with due break in service.

2023 (2) 12. Any other items:

The Chairman of GB apprised that a chargesheet against the principal and others in the matter of Library case has been got prepared from a Lawyer. Members pointed out that the Lawyer who prepared the chargesheet must sign it and therefore it should be brought in the next GB meeting.

The Chairman informed the members of the Governing Body that one of the members of the staff, acting as Presenting Officer and who has been vocal in social media on the Enquiry issue had got the Chargesheets prepared against the principal and other teachers on his own and has been informally pressurizing the Chairman, Governing Body to give the same Chargesheet to the Chairman, Enquiry Committee for enquiry. It was unbecoming of a Presenting Officer. In view of this, the GB unanimously decided to remove Mr. Anand Kumar as Presenting Officer of the enquiry committee.

The Governing Body noted with serious concern the production of the covering letter of the enquiry committee report on audit written by Justice (Retd.) Sunil Gaur, Chairman, Enquiry Committee to the Chairman, Governing Body for the submission of its report on Enquiry on Audit Reports, by a member of the Governing Body. This amounted to violation of the confidentiality and secrecy code/ ethics in the matter and raises a number of questions. And therefore, the GB decided to seek legal opinion whether a new Enquiry Committee be set up to look into the library matter.

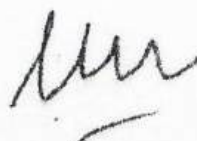
While these matters related to library enquiry were being discussed and decided the Principal of the College had recused from the meeting.

Supplementary Agenda

2023 (2) SA-1. To consider the appointment of the Treasurer, Governing Body.

Decision: Shri Nawal Kishore was appointed the Treasurer, Governing Body.

2023 (2) SA-2. To consider constitution of the following Committees for the year 2023-



1. Building Committee
2. Perspective Planning Committee
3. Leave Advisory Committee
4. Survey Committee

Decision: The Governing Body decided to constitute the following Committees:

BUILDING COMMITTEE

- | | | |
|--------------------------------|---|----------------------------|
| 01. Prof. Pusha Kumar Lakasman | - | Chairman |
| 02. Dr. Vinay Kumar Jain | - | Teacher Representative, GB |
| 03. Principal | | |
| 04. Bursar | | |
| 05. A.O. (Admin.) | | |
| 06. A.O. (Acad.) | | |
| 07. Mr. H.P. Gupta | | |

LEAVE ADVISORY COMMITTEE

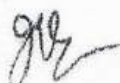
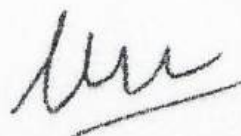
- | | | |
|------------------------|---|----------------------------|
| 01. Prof. Satish Kumar | - | Chairman |
| 02. Dr. Gauri Mishra | - | Teacher Representative, GB |
| 03. Principal | | |
| 04. A.O. (Admin.) | | |

2023 (2) SA-3. To consider for adoption University letter No. CS/III/Misc./2023/1000 dated 16.01.2023 from Assistant Registrar (Colleges), University of Delhi, College Branch-III, Room No. 215, New Administrative Block, Delhi-110007 regarding Notifications/Office Memorandum/Letter for reimbursement in respect of Newspapers Bill, Telephone Charges & Briefcase/Ladies Purse purchased - guidelines reg.

Decision: The Governing Body approved the adoption of University letter No. CS/III/Misc./2023/1000 dated 16.01.2023 from Assistant Registrar (Colleges), University of Delhi, College Branch-III, Room No. 215, New Administrative Block, Delhi-110007 regarding Notifications/Office Memorandum/Letter for reimbursement in respect of Newspapers Bill, Telephone Charges & Briefcase/Ladies Purse purchased - guidelines reg.

2023 (2) SA-4. To consider the complaint of Dr. Kumar Ram Krishna to UGC / University of Delhi regarding introduction of three new courses.

Decision: The Governing Body considered the complaint of Dr. Kumar Ram Krishna to UGC/ University of Delhi regarding introduction of three new courses. The following documents were considered by the Governing Body:

(i) The decision of the Governing Body in its meeting held on 09.05.2015 approving the introduction of three new courses namely B.A (Hons.), English, Hindi and BMS.

(ii) The approval of the University dated 11.04.2017 having No. CB-II/260/NEW COURSES/CVS/2017-18/138 approving the introduction of new courses vide EC Resolution NO. 11-5-3& 11-5-6.

(iii) Letter from the UGC dated 15.06.2017 having No. F1/23/2015 (DC) approving the introduction of three new courses within the UGC sanctioned strength.

The decision under item no. 2023 (2) 4 was taken after considering the above documents.

2023 (2) SA-5. To report the cancellation of Written Test which was held on 11.03.2023 for the post of Senior Technical Assistant (Computer) due to the Question Paper not being in accordance with the prescribed syllabus.

Decision: This item was reported, noted and approved by the Governing Body.

2023 (2) SA-6. To report for approval the recommendation/decision of the IQAC recommending the following dates for the NAAC visit:

(i) 11 -12 September 2023

(ii) 26 -27 September, 2023


(iii) 12-13 October, 2023

Decision: This item was reported, noted and approved by the Governing Body.

2023 (2) SA-7. To consider allowing the Internship of Library Science students of other institutions in the College Library without any honorarium.

Decision: The Governing Body approved the Internship of Library Science students of other institutions in the College Library without any honorarium.

The meeting ended with a vote of thanks to the Chair.


SECRETARY,
Governing Body


CHAIRMAN,
Governing Body

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Additional Minutes of the Governing Body meeting
held on Thursday, 31st August, 2023 at 10.30am.**

2023 (3) 2. To consider the action taken report on the decisions of the Governing Body meeting held on March 13, 2023.

Annex-II

Decision:

1. In the matter arising out of the Action Taken Report on the decisions of the Governing Body, the sealed report submitted by Justice (Retd.) Gaur Committee on Internal Audit Report of the accounts of the college for the period (2010-11 to 2012-13) by a firm of Chartered Accounts, (Private Party Audit) was handed over to Mr. Nawal Kishore, Professor L. Pushpa Kumar and Mr. Sumeet Gupta for studying the report.

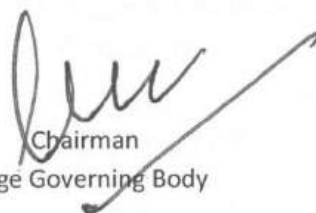
2. The matter arising out of the Library case was discussed by the Governing Body. In this matter the Chairman of Governing Body informed the inconsistencies in the report of Dhingra Committee which held the Librarian and members of the Verification Committee responsible for alleged irregularities in the matter but at the end of Report recommended exemplary action for the principal. The GB noted that the inquiry Committees that looked into the Library case seemed to have not tried to find out at any point of time whether the books relating to the case were available in the library or not. The GB directed Prof. Gauri Mishra and Ms. Meenakshi, Library Assistant to find out whether the books involved in the case are available in the library and if they are available, to produce them to the GB in the next meeting.

3. The Principal who is also the Secretary of the GB had recused himself from the meeting when this matter was discussed and decided. Therefore, this decision is recorded separately as Additional Minutes.



Treasurer

College Governing Body



Chairman

College Governing Body