

**COLLEGE OF VOCATIONAL STUDIES  
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting held on  
Friday, June 26<sup>th</sup>, 2020**

A meeting of the Governing Body was held on 26<sup>th</sup> June 2020 at 04.00 p.m. through Google Meet. The following were present:

- |                             |   |                  |
|-----------------------------|---|------------------|
| (1) Prof. B.C. Tripathy     | - | <b>Chairman</b>  |
| (2) Prof. N. Sukumar        | - | Member           |
| (3) Mr. Naresh Grover       | - | Member           |
| (4) Mr. Raj Kumar Sharma    | - | Member           |
| (5) Dr. InderJeet           | - | <b>Secretary</b> |
| (6) Dr. Meenakshi Agarwal   | - | Member           |
| (7) Dr. Pradip Kumar Biswas | - | Member           |

**2020 (2) 1.** To consider the confirmation of the minutes of Governing Body Meeting held on January 24<sup>th</sup>, 2020.

The Minutes of the meeting of the Governing Body held on January 24<sup>th</sup>, 2020, were confirmed after discussion.

**2020 (2) 2.** To consider the Action Taken Report on the decisions of the Governing Body.

The action taken on decisions of the Governing Body at its meeting held on January 24<sup>th</sup>, 2020 were noted and approved..

**2020 (2) 3.** To consider the appointment of the Treasurer.

Mr. Naresh Grover was appointed as its Treasurer by the Governing Body up to 02.05.2021

**2020(2) 4.** To consider constitution of the following Committees for the year 2020-21:

1. Building Committee
2. Leave Advisory Committee
3. Survey Committee

The Governing Body constituted the following committees for the year 2020-21:-

**Building Committee**

- |  |   |                 |
|--|---|-----------------|
| (1). Mr. Naresh Grover, Treasurer                  | - | <b>Chairman</b> |
| (2). Prof. N. Sukumar. Member,GB                   | - | Member          |
| (3). Prof. Inderjeet, Principal                    | - | Member          |
| (4). Dr. Meenakshi Agarwal, Teacher Representative | - | Member          |
| (5). Dr. Shalini Singhal, Bursar                   | - | Member          |
| (6). Mr. K.N. Rai, Consultant                      | - | Member          |
| (7). Mr. Manoj Kumar Sharma, A.O. (A/cs)           | - | Member          |

**Leave Advisory Committee**

- |  |   |                 |
|--|---|-----------------|
| (1). Mr. Raj Kumar Sharma                                | - | <b>Chairman</b> |
| (2). Dr. Inderjeet, Principal                            | - | Member          |
| (3). Dr. Pradip Kumar Biswas, Teacher Representative, GB | - | Member          |
| (4). Mr. Punit Kumar, A.O. (Admn.)                       | - | Member          |

**Survey Committee**

- |   |   |                 |
|---|---|-----------------|
| (1). Prof. N. Sukumar                                   | - | <b>Chairman</b> |
| (2). Dr. Pradip Kumar Biswas Teacher Representative, GB | - | Member          |
| (3). Librarian  | - | Member          |
| (4). A.O. (A/cs)  | - | Member          |
| (5). S.O. (Admn.)                                       | - | Member          |
| (6). Care-taker   | - | Member          |

**2020 (2) 5.** To consider the case related to the purchase of Library books.

It was decided that this item will be considered in the next meeting of the Governing body to be held within 25<sup>th</sup> July, 2020. The people who conducted/involved in the process of fact finding or verification i.e., Dr. S.K. Bhatia and Dr. Kumar Ram Krishna will be asked to make their statements before the Governing Body meeting. The

Principal is also requested to present a written note prepared for the same before the next meeting.

**2020 (2) 6.** To consider for approval the starting of add on course in Tally, for the college students, in collaboration with the Tally Learning Centre (Tally.)

It was deferred.

**2020 (2) 7.** To consider for approval the revision of annual fees for the self-finance courses i.e. B.A. (Hons.) Business Economics and B.Sc. (Hons.) Computer Science in accordance with the recommendation of a sub-committee of three Teachers In charge set up for this purpose.

After detailed discussion the Governing Body decided that the annual fee to be charged from the students of self-finance course, B.Sc. (Hons.) Computer Science will be increased by 20% from this year i.e the annual fee to be charged will be Rs. 41,000. It was further decided that it will increase by 4% annually for next 5 years for newly admitted students only. The Governing body also decided to increase the student's annual fee of B.A. (Hons.) Business Economics to Rs. 27,000/-

**2020 (2) 8.** To consider for approval the starting of self-defense course for the girls students of the College.

The Governing Body decided that the girl students of the College may join the online self-defense courses.

**2020 (2) 9.** To consider the ISO9001:2015 certification for the College.

The Governing Body decided that the College should go for ISO9001:2015 certification since it will help in improving NAAC grading in the 2<sup>nd</sup>. Cycle. It was also decided that the proposal for the same may be submitted to the Chairman, Governing Body for his consideration and approval. It was also decided that NAAC Report may be put on college website.

**2020 (2) 10.** To consider for approval the consultancy assignment to Prof. Inder Jeet, Principal of the College by EdCIL (India) Ltd., CPSE, Govt. of India.

The consultancy assignment to Prof. Inder Jeet, Principal of the College by EdCIL (India) Ltd., CPSE, Govt. of India, was reported and approved by the Governing Body.



**2020 (2) 11.** To consider for approval the engagement of the below mentioned teachers on guest basis @ Rs. 1500.00 per lecture:

S. No.	Name	Subject
1	Ms. AditiKaur	English
2	Ms. Ankita Singh	English
3	Ms. Haseena P.V.	English
4	Ms. JayshreeChowdhury	English
5	Ms. MohiniBawa	English
6	Ms. NidhiAnguraia	English
7	Dr. RanjanaKaul	English
8	Ms. SheenamBatra	English
9	Ms. ShwetaKushwaha	English
10	Mr. SouvikDatta	English
11	Ms. SwarnikaAhuja	English
12	Mr. Atul Singh	Hindi
13	Mr. SatyaPrakash Singh	Hindi
14	Mr. SatyvantYadav	Hindi
15	Mr. ShwetanshuShekhar	Hindi
16	Mr. Vijay LalMeena	Hindi
17	Mr. Vishal Mishra	Hindi
18	Ms. MunniBharti	Hindi
19	Mr. Pankaj Sharma	Hindi
20	Mr. AbhinavaGoswami	History
21	Dr. NeeluKhanna	Political Science
22	Mr. Bijay Shankar Jha	Political Science

The engagement of the above mentioned teachers on guest basis @ Rs. 1500.00 per lecture was reported, considered and approved by the Governing Body.

**2020 (2) 12.** To report for approval the appointment of Ms. Saniya Bedi as Student's Counselor on part-time basis i.e. once in a week for three hours (Thursday only) w.e.f. 05.03.2020 for one year extendable at the discretion of the College. She will be paid Rs. 1,000/- per hour for the counseling.

The appointment of Ms. Saniya Bedi as Student's Counselor on part-time basis i.e. once in a week for three hours w.e.f. 05.03.2020 for one year extendable at the discretion of the College was reported, discussed and approved by the Governing ,with an honorarium of Rs. 1,000/- per hour for the counseling.

**2020(2)13.** To consider for approval the new FDR's out of the matured FDR's with Canara Bank for one year @ 6.15% as under:

S. No.	Bank Account No.	Amount (Rs.)	Maturity Amount (Rs.)	Date of Maturity	FD A/c No.
1	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/3
2	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/4
3	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/5
4	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/6
5	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/7
6	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/8
7	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/9
8	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/10
9	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/11
10	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/12
11	1768101017153	32,00,000	34,29,949	22/03/2020	1768401010690/13
12	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/14
13	1768101103303	99,00,000	1,06,11,405	22/03/2020	1768401007190/28
14	1768101017155	99,00,000	1,06,11,405	22/03/2020	1768401010666/2
15	1768101017155	99,00,000	1,06,11,405	22/03/2020	1768401010666/3
16	1768101017155	99,00,000	1,06,11,405	22/03/2020	1768401010666/4
17	1768101017156	69,00,000	73,77,672	5/4/2020	1768401010672/3
18	1768101017157	30,00,000	32,15,578	2/4/2020	1768401011179/1

The above new FDR's out of the matured FDR's with Canara Bank for one year @ 6.15% were reported, considered and approved by the Governing Body.

**2020 (2) 14.** To report for approval the appointment and joining of Mr. Kush Sachdeva as MTS (Office Attendant) on purely contractual basis for a further period of six months with due break in service, w.e.f. 25.02.2020.

The appointment and joining of Mr. Kush Sachdeva as MTS (Office Attendant) on purely contractual basis for a further period of six months with due break in service, w.e.f. 25.02.2020, was reported, considered and approved by the Governing Body.

**2020 (2) 15.** To report for approval the extension of Security Services to M/s. Detective & Security Services for one more year w.e.f. 16.02.2020.

The Governing Body considered and approved the extension of Security Services to M/s. Detective & Security Services for one more year w.e.f. 16.02.2020.



**2020 (2) 16.** To report for approval the extension of AMC of Ac's to M/s. KURIAN AIRCON COMPANY for Six months w.e.f. 01.06.2020.

The Governing Body considered and approved the extension of AMC of Air Conditioners to M/s. KURIAN AIRCON COMPANY for Six months w.e.f. 01.06.2020.

**2020 (2) 17.** To report for approval the extension of AMC of Water Cooler and R.O. to M/s. Superior Enterprises for Six months w.e.f. 01.06.2020.

The Governing Body considered and approved the extension of AMC of Water Cooler and R.O. to M/s. Superior Enterprises for Six months w.e.f. 01.06.2020.

**2020 (2) 18.** To report for approval the extension of Mr. Girish Kumar as Senior Personal Assistant for another one year w.e.f 26 July, 2020 on purely Deputation basis.

The Governing Body considered and approved the extension of Mr. Girish Kumar as Senior Personal Assistant for another one year w.e.f 26 July 2020 on purely Deputation basis.

**2020(2) 19.** To consider for ratification and approval the appointment of the below mentioned teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, from 01<sup>st</sup> May 2020 to 25<sup>th</sup> May 2020 and then extension from 26<sup>th</sup> May 2020 to 12<sup>th</sup> June, 2020 i.e. end of the current academic session as per the revised Academic Calendar.

S.NO	Ad-hoc Teachers	Subject
1	N. K. MANDAL	BBE
2	NIDHI MITTAL	BBE
3	JASLEEN KAUR SARPAL	BBE/Comm
4	KANIKA GOYAL	BBE/Eco
5	SHEETAL MAURYA	BMS
6	AAKANSHA NIRALA	COMMERCE
7	AMOGH TALAN	COMMERCE
8	ANJU DAGAR	COMMERCE
9	ANUJ JATAV	COMMERCE
10	ANURAG AGNIHOTRI	COMMERCE
11	BARKHA JAMWAL	COMMERCE
12	DEEPAK VERMA	COMMERCE
13	DEEPIKA MISHRA	COMMERCE
14	GUNEET GILL	COMMERCE

15	JYOTI SHARMA	COMMERCE
16	MAMTA THAGELA	COMMERCE
17	MANGAL CHHERING	COMMERCE
18	NAMITA	COMMERCE
19	NARENDER	COMMERCE
20	NATASHA TEGEJA	COMMERCE
21	NAVODITA CHOUDHARY	COMMERCE
22	NEETI HOODA	COMMERCE
23	NIKITA SHARMA	COMMERCE
24	NISHA TOMAR	COMMERCE
25	NUPUR BHATI	COMMERCE
26	PRIYANKA SAROHA	COMMERCE
27	RAJ BAHADUR	COMMERCE
28	RUCHI SHARMA	COMMERCE
29	SHEMPHANG W. LYNDOH	COMMERCE
30	SHILPA GARG	COMMERCE
31	SHIPRA CHAUDHRI	COMMERCE
32	SUMAN SOLANKI	COMMERCE
33	SUNEEL KUMAR	COMMERCE
34	VIBHA LAMBA	COMMERCE
35	ASHISH KUMAR JHA	COMP .SCIENCE
36	DHANANJAY SINGH	COMP .SCIENCE
37	NAVNEET SINGH RANA	COMP .SCIENCE
38	NAVIN SEHGAL	Comp Science
39	GEETIKA VASHIST	Copm. Science
40	ABHINUB KUMAR	ECONOMICS
41	ANNUSHRI	ECONOMICS
42	CHHAVI GAUTAM	ECONOMICS
43	GARIMA MALU	ECONOMICS
44	HARSHIL KAUR	ECONOMICS
45	MAMTA LAMBA	ECONOMICS
46	PRITI AGARWAL	ECONOMICS
47	RAKESH KUMAR	ECONOMICS
48	SHELLY GUPTA	ECONOMICS
49	SILPA PR	ECONOMICS
50	SUMAN RANI	ECONOMICS
51	DHARITI GOGAI	ENGLISH
52	NIDHI MADAN	ENGLISH
53	PAVITRA KUMARI	ENGLISH
54	SWATI CHANDRA	ENGLISH
55	RADHA S. GULIA	EVS.
56	RUCHI SINGH	EVS.
57	MAHESH KUMAR CHOUDHARY	HINDI
58	MAMTA SINGH	HINDI
59	NEERU	HINDI
60	RUPESH KR. SHUKLA	HINDI
61	SANGEETA TYAGI	HINDI
62	MRINAAL PINGUA	HISTORY

63	MRINMOYEE RAY	HISTORY
64	VEDBRAT TIWARI	HISTORY
65	VIRENDRA SINGH BITHOO	History
66	AVINASH CHANDRA	TOURISM
67	RAVINDER SINGH KUSHWAH	TOURISM

The Governing Body considered and approved the appointment of the above mentioned teachers, as per the agenda, on purely ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, from 01<sup>st</sup> May 2020 to 25<sup>th</sup> May 2020 and then extension from 26<sup>th</sup> May 2020 to 12<sup>th</sup> June, 2020 i.e. end of the current academic session as per the revised Academic Calendar.

**2020 (2) 20.** To consider the Office memorandum dated 27.04.2020 from Department of Commerce, Integrated Finance Division regarding rolling back contribution of NPS for Autonomous Bodies from 14% to 10% of Basic Pay & Allowances.

The Governing Body decided that the College may get clarifications from University of Delhi/UGC regarding the rate of contribution to NPS. It was also decided that in the current month 10% of basic pay and allowances will be contributed to the NPS and contribution to NPS for the next month onwards will be on the basis of clarifications received from University of Delhi/UGC i.e. 10 % or 14%. as per the clarification received/on the receipt of University order.

**2020 (2) 21.** Any other item with the permission of the Chair.

No Item

The meeting ended with a vote of thanks to the chair.

S/d Inder Jeet

**SECRETARY  
GOVERNING BODY**

S/d B C Tripathy

**CHAIRMAN  
GOVERNING BODY**