

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting held on
24.01.2020 at 02.00 pm**

A meeting of the Governing Body was held on 24.01.2020 at 02.00 p.m. in the Committee Room of the College. The following were present:

- | | | |
|-----------------------------------|---|--|
| (1). Prof. Muneesh Kumar | - | Chairman |
| (2). Mr. P. K. Mishra | - | Member (University Treasurer) |
| (3). Prof. B.C. Tripathi | - | Member |
| (4). Prof. N. Sukumar | - | Member |
| (5). Prof. Sailja Chennat | - | Member |
| (6). Dr. Inder Jeet | - | Secretary |
| (7). Dr. (Mrs.) Meenakshi Agarwal | - | Member (Teacher Representative) |
| (8). Dr. Pradip Kumar Biswas | - | Member (Teacher Representative) |
| (9). Mrs. Ajit Kaur | - | Special Invitee, (Non-Teaching Representative) |

2020 (1) 1: To confirm the minutes of Governing Body Meeting held on 01.11.2019 / 19.11.2019.


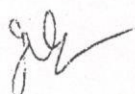
The Governing Body confirmed the minutes of its meeting held on November, 01st / 19th 2019.

2020 (2) 2: To consider the Action Taken Report on the decisions of Governing Body. The action taken report on the decisions of Governing Body was considered and approved subject to the following:

2019 (5) 11: The Governing Body desired that the calculation of calculation of the amount withheld in respect of Dr. Neelu Khanna may be checked again thoroughly by an SO/AO of some other college. It was also decided that the request of Dr. Neelu Khanna for waiver of recovery of excess payment from her may be forwarded to Department of Expenditure, Ministry of Finance for favourable consideration.

2019 (5) 14: The Governing Body desired that the post of Librarian may be filled up at the earliest.

2019 (5) SA (3): While noting and approving the appointment of M/s Arvind Rattan & Company, a firm of Chartered Accountants, the Governing Body decided that there is no need to appoint Chartered Accountant for internal audit. The same firm may carry out internal check and control also.



2020 (1) 3. To consider the report submitted by one-member Committee for some Library books purchased and not delivered but shown as purchased and delivered.

The Governing Body considered that report submitted by one-member Committee and decided that a Show Cause Notice may be given to concerned library official involved in procurement of books and all other concerned persons including the vendors / suppliers of these books to give the reply within 15 days except those who have already been issued letters and their reply received. The Governing Body further decided that no books be purchased from the suppliers mentioned in the report till further decision.

2020 (1) 4. To consider for approval the payment of winter vacation salary to ad-hoc teachers who were employed on the last day of the last semester and were re-appointed on the opening day of the current semester of the year 2019-20.

The Governing Body approved the payment of Winter Vacation salary to adhoc teachers as per Annexure.

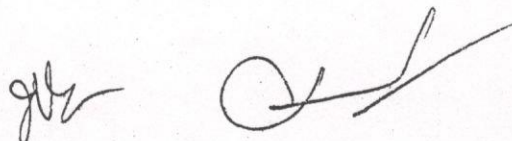
2020 (1) 5. To report letter No. CS-SDC/111/VII CPC/CVS/2019/168 dated 02.01.2020 from Mr. S.K. Dogra, Deputy Registrar, University of Delhi South Campus, Benitoz Juarez Marg, New Delhi-110021 regarding waiver of recovery of excess payment made to the teachers on account of benefit of fixation of basic pay at Rs. 14,940/- and arrears and other such cases of recovery.

The Governing Body considered this letter and decided that cases of those teachers whose request for waiver of excess payment was acceded to by the Governing Body at its meeting held on 06th June, 2019 be forwarded to the Department of Expenditure, Ministry of Finance for approval of the waiver of recovery of excess payment.

2020 (1) 6. To consider for approval GST registration of the College under GST and Mr. Manoj Kumar Sharma, A.O. (A/cs) to be authorized signatory for the same.

The Governing Body approved the GST Registration of the College under relevant laws and Mr. Manoj Kumar Sharma, A.O. (A/cs) is approved as authorized signatory for this purpose.

2020 (1) 7. To nominate a Governing Body Member as Chairman of the Grievance Redressal Committee under UGC (Grievance Redressal) Regulation, 2012.



Prof. N Sukumar was nominated the Chairman of the Grievance Redressal Committee under UGC (Grievance Redressal) Regulation, 2012.

2020 (1) 8. To report for approval the decisions/recommendations (Minutes) of the Leave Advisory Committee meeting held on 09.07.2019 and 15.01.2020.

The Governing Body considered and approved the decisions / recommendations (minutes) as per enclosed, annexure of the Leave Advisory Committee meeting held on 09.07.2019 and 15.01.2020.

2020 (1) 9. To report the submission of AQAR for the academic year 2018-19 to NAAC. The AQAR has been uploaded on college website also.

The Governing Body noted and approved it.

2020 (1) 10. To report and consider for approval the appointment Dr. Sunil as Liaison Officer for SC/ST of the College w.e.f. 10.12.2019 for two years.

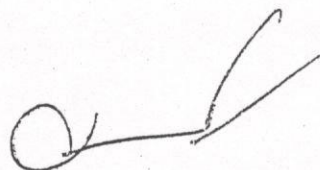
The Governing Body considered and approved the appointment Dr. Sunil as Liaison Officer for SC/ST of the College w.e.f. 10.12.2019 for two years.

2020 (1) 11. To report for approval the engagement of M/s. The Arvind Ratan & Company, a firm of Chartered Accountants for preparation, compilation of accounts, taxation work and internal check & control of the College accounts etc. This firm has quoted the lowest fees of Rs. 1,16,814 as per the E. tenders invited through www.e.procure.gov.in website.

The Governing Body approved the engagement of M/s Arvind Ratan & Company, a firm of Chartered Accountants for preparation, compilation of accounts, taxation work and internal check & control of the College accounts etc. at Rs. 1,16,814.00, as this was the lowest bidder.

2020 (1) 12. To consider the installation of wi-fi connection in the New Academic Block and providing of Tablets to the teachers so that the Attendance Management System which is to be implemented, as per the instructions of the University of Delhi may be implemented.

The Governing Body approved the installation of wi-fi connection in the New Academic Block so that Attendance Management System may be implemented. The Governing Body further decided that separate estimates may be obtained for Tablets and laptops.



2020 (1) 13. To report for approval the appointment of Guest Teachers in the various departments on purely Guest Basis, as per the University of Delhi/UGC rules & regulations.

The Governing Body approved the appointment of Guest Teachers in various departments as per enclosed annexure.

2020 (1) 14. To consider for ratification and approval the appointment of the below mentioned teachers on ad-hoc basis in the pay scale of Rs. 57,700 at Academic level-10, w.e.f. 19.11.2019 to 16.12.2019:

The Governing Body considered, ratified and approved the appointment of Adhoc Teachers as per enclosed annexure.

2020 (1) 15. To consider for ratification and approval the appointment of the below mentioned teachers on ad-hoc basis in the pay scale of Rs. 57,700 at Academic level-10, w.e.f. 01.01.2020 for 120 days.

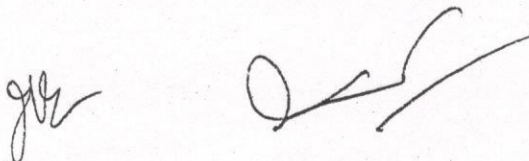
The Governing Body considered, ratified and approved the appointment of Adhoc Teachers as per enclosed annexure.

2020 (1) 16. To report the relieving of Mr. Manish from additional charge as Care-taker w.e.f. 02.01.2020 and appointment of Mr. Vicky Kumar, Junior Assistant to take the additional charge of Care-taker.

The relieving of Mr. Manish, Junior Assistant from additional charge as Care-taker and appointment of Mr. Vicky Kumar, (Junior Assistant) with Additional Charge of Care-taker was reported and approved by the Governing Body. Care-taker allowance may be given to Mr. Vicky Kumar as per the rules of University of Delhi / UGC.

2020 (1) 17: Any Other Item:

- I. The Governing Body approved that the post of Sr. Assistant (Admn) and Sr. Assistants (Account) may be filled up on Contractual basis as per the norms of Delhi University from amongst the retired employees of University of Delhi and its colleges / any other university /autonomous bodies/Public Sector Undertakings till the vacancies are filled up on regular basis. The Vacancy may be advertised on college website and University website (if accepted). It was further decided that in case applicants are not available for the post of SO (A/c) & SO (Admn) from the retired



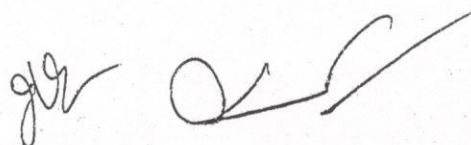
- employees of University of Delhi or its colleges, the applicants from Public Sector Undertakings may be considered with the approval of Chairman, Governing Body.
- II. The Governing Body, on the recommendation of the Principal nominated Dr. Pradip Kumar Biswas as the member of Leave Advisory Committee and Dr. Meenakshi Agarwal as the member of Building Committee.
 - III. The Governing Body noted that a representation has been made by Dr. Kumar Ramakrishna to the Vice-Chancellor in violation of the decision of the Governing Body meeting held on 10th February, 2018. As per the decision, any such issue/matter should be first submitted to the Principal or to the Chairman, Governing Body for redressal. It was decided that Dr. Kumar Ramakrishna be advised accordingly.
 - IV. The Governing Body decided that a sub-committee of teachers may be constituted by the Principal to consider / review the replacement of old computers with new computers as per the rules.

Supplementary Agenda

2020 (1) SA-1. To report for approval the decisions / recommendations (Minutes) of the Building Committee Meeting held on 23.01.2020.

The Governing Body considered and approved the decisions / recommendations (Minutes) as per enclosed annexure, of the Building Committee meeting held on 23.01.2020, which inter alia provide that:

1. After considering the Architect's Report, the committee decided to approve the increase in the quantity of Mild Steel by 35000 kg. The revised layout / design was also approved.
2. The Committee considered the preliminary estimate of Rs. 92.82 Lakhs submitted by M/s Jangra & Associates for renovation, furnishing, acoustical work, sound system and providing for other fittings etc. of the Seminar Room. The Committee approved the estimates. The committee visited the seminar room and decided that the Stage of the Seminar room may be extended by 3 to 4 feet. The committee also decided that the floor layout and size of the steps have also to be changed as per the requirements of the chair size. The Architect may be asked to give estimates for the extension of the Stage and demolition of existing steps and construction of the new steps as per the requirement. The Committee further decided that Architect may be asked to submit the design and layout etc. along with the Tender Document for the same.
3. The Committee noted that only one E-Tender has been received by the College for construction of Rain Water Harvesting and water Tank. The committee decided that re-tendering may be done for the same. It was further decided that this time even a single valid bid will be considered for issue of the Work Order. The committee also decided that rain water harvesting pit should be as per the MCD / Delhi Jal Board specifications. The design and layout may be redesigned as per the specifications from MCD / DJB along with the estimates as per the new design.
4. The committee decided that design and layout for installation of CCTV in Old Building, New Building and under construction New Building along with the estimates may be got prepared by the College.



5. The committee noted the payment of Rs. 56,91,829/- on account of third running bill submitted by M/s Viva Associates of amount Rs. 68,59,273/-.
6. The committee noted the need for purchase of new furniture i.e. Students Triple Seater Desk, Teachers' Chairs and Tables and White Boards for the new Academic Block under construction. The committee decided that specification may be the same as of these items purchased earlier. The estimates based on these specifications may be got prepared by the college from an Architect.

Any other item:


- i. The Committee approved the installation of Wi-Fi system in the New Building and under Construction Building.
- ii. The Committee considered the letter dated 22.01.2020 from M/s Viva Associates for extension by 43 days due to stoppage of construction as per the Government notification. The Committee decided that Contractor may be asked to submit the relevant Government Notification for the same.
- iii. The committee considered the setting up of Third Computer Lab in Room no. 126 of Old Building. The committee decided that the design and specifications for the Third Computer Lab may be got prepared along with the estimates.

2020 (1) SA-2. To report for approval the appointment of Mr. Manmohan Singh, Associate Professor, Department of Mathematics as Nodal Officer for PWD of the college for two years w.e.f. 11.06.2019.

The Governing Body approved appointment of Mr. Manmohan Singh Associate Professor, Department of Mathematics as Nodal Officer for PWD of the college for two years w.e.f. 11.06.2019.

2020 (1) SA-3. To report for approval the appointment of Dr. Shalini Singhal, Associate Professor, Department of History as Liaison Officer for EWS of the college w.e.f. 11.06.2019 for two years.

The Governing Body approved the appointment of Dr. Shalini Singhal, Associate Professor, Department of History as Liaison Officer EWS of the college w.e.f. 11.06.2019 for two years.


Secretary


Chairman

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Online Governing Body meeting held on
Friday, July 24th, 2020**

A meeting of the Governing Body was held on 24th July 2020 at 04.00 p.m. through Google Meet. The following were present:

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|-----------------------------|---|------------------------|
| (1) Prof. B.C. Tripathi | - | Chairman |
| (2) Mr. Raj Kumar Sharma | - | Member |
| (3) Dr. Inder Jeet | - | Secretary |
| (4) Dr. Meenakshi Agarwal | - | Teacher Representative |
| (5) Dr. Pradip Kumar Biswas | - | Teacher Representative |

Leave of absence was granted to Prof. Shailja Chennet, Prof.S.Sukumar and Sh.Naresh Grover.

Before the commencement of the meeting, the members interacted with the Mr.S.K.Bhatia and Dr.Kumar Ramakrishna on the One Man Committee Report. Mr. Bhatia looked into the cases of missing books and Mr. Kumar was the outgoing Convener, Verification Committee.

The following decisions were taken:-

2020 (3) 1. To consider the confirmation of the minutes of Governing Body Meeting held on June 26, 2020.

The minutes of the meeting of the Governing Body held on June 26th, 2020, were discussed and confirmed.

2020 (3) 2. To consider the case related to the purchase of Library books based on One Man Committee Report.

The One Man Committee Report and the note prepared by the college were considered. It was also noted that the SPA has accepted that he received lesser number of books than ordered allegedly on the orders of the Librarian, who however, have denied the same. The Governing Body decided that an Enquiry Officer/ Committee may be set up to look into the cases pointed out by One Man Committee and fix up the responsibility for the same. The Chairman, GB was authorized to nominate the Enquiry Officer and set terms of reference.

2020 (3) 3. To consider for approval the Time-Table Management System for two semester at Rs. 25,000/- including GST. **NOTE :** It has been duly recommended by the Time Table Committee and the Purchase committee in their respective online meetings:-

The purchase of Time-Table Management System for two semesters at Rs. 25,000/- including GST, from M/S Data Point was considered and approved.

2020 (3) 4. To consider for approval the renewal of ICT Academy Annual Institutional Membership. The Annual Membership is Rs.17500 plus GST:-

The renewal of ICT Academy Annual Institutional Membership was considered and approved. The Annual Membership of Rs.17500 plus GST was also approved by Governing Body.

2020 (3) 5. To consider for approval the proposal for Solar Street Lights System at College Campus free of charge.

The Governing Body considered and approved the proposal of M/S IPS (Innovative Power System) for installation of Centralized Solar LED Street Lights System at College Campus free of charge for ten years.

2020 (3) 6. To consider the appointment of Vice Principal in the college.

This item was deferred to be taken up in the next meeting of the Governing Body.

2020 (3) 7. To consider for approval the renewal of Rate Contract empanelment for purchasing, stationery, housekeeping and sanitary related items for one more year w.e.f. 26.06.2020 on the same terms and condition as last year.

NOTE : It has been duly recommended by the Purchase committee in its meeting.

The Governing Body considered and approved the renewal of Rate Contract empanelment of M/S Easy Solutions, M/S Kendriya Bhandar and M/S Vardhman Services for purchasing, stationery, housekeeping and sanitary related items for one more year w.e.f. 26.06.2020. It will be on the same terms and condition as last year.

2020 (3) 8. To consider for approval the renewal of contract of M/s. Arvind Rattan and Co., a firm of Chartered Accountants.at the same rate as last year i.e Rs. 1,16,814.

NOTE : It has been duly recommended by the Purchase committee in its meeting.

The GB considered and approval the renewal of contract of M/s. Arvind Rattan and Co., a firm of Chartered Accountants, for preparation of financial accounts including cash book, ledger, trail balance, final statements, TDS returns, GST, internal check and other related services as were there in the scope of work for the College, for one more financial year, 2020-21 at the same rate as last year i.e Rs. 1,16,814.

2020 (3) 9. To consider for approval the renewal of contract of M/s. Detective & Security Services deployed at College for providing cleaning and housekeeping services for one more year w.e.f. 01.08.2020.

NOTE : It has been duly recommended by the Purchase committee in its meeting.

The Governing Body considered and approved the renewal of contract of M/s. Detective & Security Services deployed at College for providing cleaning and housekeeping services for one more year w.e.f. 01.08.2020.

2020 (3) 10. To consider for adoption Notification No. Estab.II(ii)/2019/352 dated 31.12.2019 from Deputy Registrar (Estab. N/T), University of Delhi, Establishment Branch-II (ii), Room No. 207, New Administrative Block, Delhi-110007 regarding Implementation of recommendation of the Seventh Central Pay Commission on Dress Allowance.

The Governing Body considered and adopted the Notification No. Estab.II(ii)/2019/352 dated 31.12.2019 from Deputy Registrar (Estab. N/T), University of Delhi, Establishment Branch-II (ii), Room No. 207, New Administrative Block, Delhi-110007 regarding Implementation of recommendation of the Seventh Central Pay Commission on Dress Allowance.

2020 (3) 11. To report for approval the renewal of under mentioned FDRs with Canara Bank for one year:

S. No.	Bank Account No.	Date of Deposit	Amount	Maturity Amount	Date of Maturity	FD A/c No.	Rate of Interest (%)
1	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/16	6.15
2	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/17	6.15
3	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/18	6.15
4	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/19	6.15
5	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/20	6.15
6	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/21	6.15
7	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/22	6.15
8	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/23	6.15
9	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/24	6.15
10	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/25	6.15
11	1768101017153	22/03/2020	34,07,514	36,21,959	22/03/2021	1768401010690/26	6.15
12	1768101017153	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401010690/27	6.15
13	1768101103303	22/03/2020	1,05,41,997	1,12,05,436	22/03/2021	1768401007190/29	6.15
14	1768101017155	22/03/2020	40,15,537	42,68,247	22/03/2021	1768401010666/5	6.15
15	1768101017155	22/03/2020	1,05,40,180	1,12,03,505	22/03/2021	1768401010666/6	6.15
16	1768101017155	22/03/2020	1,05,40,180	1,12,03,505	22/03/2021	1768401010666/7	6.15
17	1768101017153	13/06/2020	1,05,19,698	1,11,10,325	13/06/2021	1768401011235/2	5.50
18	1768101017153	13/06/2020	1,05,19,698	1,11,10,325	13/06/2021	1768401011236/2	5.50

The Governing Body considered and approved the renewal of the above mentioned FDRs with Canara Bank for one year at above mentioned rate of interests and tenure.

2020 (3) 12. Any other item with the permission of the Chair.

2020 (3) 12.(i) The issue of the payment of retirement and pensioner benefits to Dr.R.K.Chopra was discussed. The members were informed that Gratuity and Leave encashment benefits have been settled after withholding of Rs.1, 50,964 as per the decision of the Governing Body earlier. It was also informed that One Man Committee was also set up by the Governing Body to look into his cases of irregularities etc as per the letter from the University. However Dr.Chopra did not appear before the committee and the matter was referred to three members Fact Finding Committee. The Governing Body was also informed that the University of Delhi through a letter withheld the pension of those employees who have switched over from CPF to GPF under notifications issued during the period 1989 to 1998 from 01.05.2014. The University through a letter dated 29.05.2019 has notified that such cases may now be processed. It was also informed that his pension case has been sent to the University for fixation after mentioning the pending case.

2020 (3) 12.(ii) The issue of complaints of some ex. students of B.Sc. (Hons.) Computer Science against two teachers of department of Computer Science was also discussed. It was noted that the contents of the complaints in some cases were more or less the same or the same template has been used. The Governing Body was also informed that a committee of teachers has been set up to look into the matter and an online meeting was also held with them. Few more complaints have been received after that. The Governing Body desired that the committee may be asked to try to resolve the issue.

The meeting ended with a vote of thanks to the Chair.

S/d
SECRETARY
GOVERNING BODY

S/d
CHAIRPERSON
GOVERNING BODY

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Online Governing Body meeting held on
Wednesday, August 19th, 2020**

A meeting of the Governing Body was held on 19th August 2020 at 02.30 p.m. through Google Meet. The following were present:

(1). Prof. B.C. Tripathi	-	Chairman
(2). Prof. N. Sukumar	-	Member
(3). Mr. Naresh Grover	-	Member
(4). Prof. Shailja Chennat	-	Member
(5) Mr. Raj Kumar Sharma	-	Member
(6). Prof. Inder Jeet	-	Secretary
(7). Dr. Meenakshi Agarwal	-	Teacher Representative
(8). Dr. Pradip Kumar Biswas	-	Teacher Representative

2020 (4) 1. To consider the confirmation of the minutes of Governing Body Meeting held on July 24, 2020. (**Annex. I**)

Decision: The minutes of the meeting of the Governing Body held on July 24th, 2020, were confirmed with the amendment that an independent enquiry committee/ officer may be set up/ appointed to look into the alleged irregularities in library including one man fact finding committee report and fix up the responsibility for the same. The Chairman, Governing Body was authorized to nominate / set up the above enquiry committee/enquiry officer and decide its terms. The enquiry committee/ enquiry officer should submit its report within 3 months of its setting up/ appointment. All the concerned college staff/ personnel are required to cooperate with the enquiry committee/ enquiry officer.

2020 (4) 2. To consider the Action Taken Report on the decisions of Governing Body.
(**Annex. II**)

Decision: The action taken on decisions of the Governing Body, as per the annexure, were considered, noted and approved.

2020 (4) 3. To consider the appointment of Vice Principal in the College. (**Annex.III**)

Decision: This item was deferred again.

2020 (4) 4. To consider for ratification and approval the appointment of the below mentioned teachers on ad-hoc basis in the pay scale of Rs. 57,700 at Academic level-10, w.e.f. 10.08.2020 for 120 days: **(Annex. IV)**

S.No.	Name of the Ad-hoc Teachers	DEPARTMENT
1.	Ms. NIDHI MITTAL	BBE/ECONOMICS
2.	MS. JASLEEN KAUR SARPAL	BBE/COMMERCE
3.	DR. N. K. MANDAL	BBE/ECONOMICS
4.	DR. ANURAG AGNIHOTRI	BBE/COMMERCE
5.	Ms. SHEETAL MAURYA	BMS
6.	Dr. PRIYANKA SAROHA	COMMERCE
7.	Ms. AAKANSHA NIRALA	COMMERCE
8.	Mr. AMOGH TALAN	COMMERCE
9.	Ms. ANJU DAGAR	COMMERCE
10.	Ms. ANUJ JATAV	COMMERCE
11.	Ms. GUNEET GILL	COMMERCE
12.	Ms. JYOTI SHARMA	COMMERCE
13.	MR. MANGAL CHHERING	COMMERCE
14.	Ms. NAVODITA CHOUDHARY	COMMERCE
15.	Ms. NUPUR BHATI	COMMERCE
16.	Mr. RAJ BAHADUR	COMMERCE
17.	Ms. RUCHI SHARMA	COMMERCE
18.	Dr. SUMAN SOLANKI	COMMERCE
19.	Ms. BARKHA JAMWAL	COMMERCE
20.	Ms. NATASHA TEGEJA	COMMERCE
21.	Ms. SHILPA GARG	COMMERCE
22.	Ms. NISHA TOMAR	COMMERCE
23.	Ms. NEETI HOODA	COMMERCE
24.	Ms. NIKITA SHARMA	COMMERCE
25.	Ms. SHIPRA CHAUDHRI	COMMERCE
26.	Ms. DEEPIKA MISHRA	COMMERCE
27.	Dr. VIBHA LAMBA	COMMERCE
28.	Mr. DEEPAK VERMA	COMMERCE
29.	Dr. NARENDER	COMMERCE
30.	Ms. MAMTA THAGELA	COMMERCE
31.	Mr. SUNEEL KUMAR	COMMERCE

	Mr. SHEMPHANG W. LINGDOH	COMMERCE
33.	Ms. NAMITA	COMMERCE
34.	Mr. NAVIN KUMAR SEHGAL	OMSP/ Computer
35.	Mr. ASHISH KUMAR JHA	COMP. SCIENCE
36.	Mr. DHANANJAY SINGH	COMP. SCIENCE
37.	Dr. NAVNEET SINGH RANA	COMP. SCIENCE
38.	Ms. GEETIKA VASHISHT	COMP. SCIENCE
39.	Mr. SILPA PR	ECONOMICS
40.	Mr. HARSHIL KAUR	ECONOMICS
41.	Mr. RAKESH KUMAR	ECONOMICS
42.	Dr. SUMAN RANI	ECONOMICS
43.	Mr. ABHINUB KUMAR	ECONOMICS
44.	Ms. ANNUSHRI	ECONOMICS
45.	Ms. CHHAVI GAUTAM	ECONOMICS
46.	Ms. GARIMA MALU	ECONOMICS
47.	Ms. MAMTA LAMBA	ECONOMICS
48.	Ms. PRITI AGARWAL	ECONOMICS
49.	Ms. SHELLY GUPTA	ECONOMICS
50.	MS. KANIKA GOYAL	ECONOMICS
51.	Ms. NIDHI MADAN	ENGLISH
52.	Ms. PAVITRA KUMARI	ENGLISH
53.	Ms. SWATI CHANDRA	ENGLISH
54.	Ms. DHARITRI GOGOI	ENGLISH
55.	Mr. RUCHI SINGH	ENVIRONMET STUDIES
56.	Dr. RADHA S. GULIA	ENVIRONMET STUDIES
57.	Dr. RUPESH KR. SHUKLA	HINDI
58.	Dr. MAHESH KUMAR CHOUDHARY	HINDI
59.	Dr. MAMTA SINGH	HINDI
60.	Dr. NEERU	HINDI
61.	Dr. SANGEETA TYAGI	HINDI
62.	Dr. MRINMOYEE RAY	HISTORY
63.	Dr. VEDBRAT TIWARI	HISTORY
64.	Mr. MRINAAL PINGUA	HISTORY
65.	Mr. VIRENDRA SINGH BITHOO	HISTORY
66.	Mr. AVINASH CHANDRA	TOURISM

Decision: The Governing Body considered, ratified and approved the appointment of the above mentioned teachers on ad-hoc basis in the pay scale of Rs. 57,700 at Academic level-10, w.e.f. 10.08.2020 for 120. The issue of appointment of Mr. Ravinder Singh on ad hoc basis was discussed. In view of the court proceedings in the matter, the G.B. decided to thoroughly study the detailed writ petitions, court rulings and after consultation with University lawyer an appropriate decision may be taken in the next GB meeting. Till then his appointment on ad hoc basis will continue as per the letter issued to him by the college.

2020 (4) 5. To consider for approval the payment of summer salary to ad-hoc teachers who were employed on the last day of the teaching session of last academic year and were re-appointed on the opening day of the current teaching session of the year 2020-21.

Decision: The Governing Body considered and approved the payment of summer vacation salary to ad-hoc teachers who were employed on the last day of the teaching session of last academic year and were re-appointed on the opening day of the current teaching session of the year 2020-21.

2020 (4) 6. To consider and approve the payment of arrears of pensions to the pensioners under 7th CPC on the basis of letter dated 04.04.2019 from Joint Registrar (Finance), University of Delhi, Pension Cell, New Administrative Block, Delhi-110007.

Decision: The Governing Body considered the letter dated 04.04.2019 from Joint Registrar (Finance), University of Delhi, Pension Cell, New Administrative Block, Delhi-110007 and approved that the payment of arrears of pensions to the pensioners, may be made, as per 7th CPC.

2020 (4) 7. To consider for adoption letter No. F.No.8-6/2020-U1 dated 15.06.2020 from Mr. K. Nageswara Rao, Under Secretary to the Govt. of India, Government of India Ministry of Human Resources Development Department of Higher Education, Shastri Bhawan, New Delhi regarding the Operationalization of Treasury Single Account (TSA) system in Autonomous Bodies- instructions of Ministry of Finance- regarding. (**Annex.V**)

Decision: The Governing Body considered and adopted the letter No. F.No.8-6/2020-U1 dated 15.06.2020 from Mr. K. Nageswara Rao, Under Secretary to the Govt. of India, Government of India Ministry of Human Resources Development Department of Higher Education, Shastri Bhawan, New Delhi. It was for operationalization of Treasury Single Account (TSA) system and opening of TSA in RBI by the college.

2020 (4) 8. To consider for hiring of six (2-Administration, 2-Accounts, 2-Library) skilled out-sources daily wage staff from the existing agency i.e. M/s. Detective & Security Service. **(Annex.VI)**

Decision: The Governing Body considered and approved the hiring of Six (2-Administration, 2-Accounts, 2-Library) skilled persons on out-sourced basis from the existing agency i.e. M/s. Detective & Security Service, on the same terms and conditions.

2020 (4) 9. To report for approval the appointment and joining of Mr. Kush Sachdeva as MTS (Office Attendant) on purely contractual basis for a further period of six months with due break in service, w.e.f. 26.08.2020. **(Annex.VII)**

Decision: The appointment and joining of Mr. Kush Sachdeva as MTS (Office Attendant) on purely contractual basis for a further period of six months with due break in service, w.e.f. 26.08.2020, was reported, discussed and approved by the Governing Body.

2020 (4) 10. Any other item with the permission of the Chair.

No Item discussed

Supplementary Agenda

2020 (4) SA.1. To consider the case related to complaints by some ex-students / students of B.Sc.(Hons.) Computer science against two ad hoc teachers of this department. **(Annex.SA -I)**

Decision: It was reported by the Principal that the committee of the teachers constituted has interacted with complainant students/ ex-students. However, they have not interacted with teachers. It was felt that when both sides of the story are available the GB could take a decision in this regard. Therefore, the committee may be asked to interact with concerned teachers also and give their view points. It may be placed in the next meeting of the Governing Body.

The meeting ended with a vote of thanks to the Chair.

SECRETARY
GOVERNING BODY

CHAIRPERSON
GOVERNING BODY

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting held on
Friday, June 26th, 2020**

A meeting of the Governing Body was held on 26th June 2020 at 04.00 p.m. through Google Meet. The following were present:

- | | | |
|-----------------------------|---|------------------|
| (1) Prof. B.C. Tripathy | - | Chairman |
| (2) Prof. N. Sukumar | - | Member |
| (3) Mr. Naresh Grover | - | Member |
| (4) Mr. Raj Kumar Sharma | - | Member |
| (5) Dr. InderJeet | - | Secretary |
| (6) Dr. Meenakshi Agarwal | - | Member |
| (7) Dr. Pradip Kumar Biswas | - | Member |

2020 (2) 1. To consider the confirmation of the minutes of Governing Body Meeting held on January 24th, 2020.

The Minutes of the meeting of the Governing Body held on January 24th, 2020, were confirmed after discussion.

2020 (2) 2. To consider the Action Taken Report on the decisions of the Governing Body.

The action taken on decisions of the Governing Body at its meeting held on January 24th, 2020 were noted and approved..

2020 (2) 3. To consider the appointment of the Treasurer.

Mr. Naresh Grover was appointed as its Treasurer by the Governing Body up to 02.05.2021

2020(2) 4. To consider constitution of the following Committees for the year 2020-21:

1. Building Committee
2. Leave Advisory Committee
3. Survey Committee

The Governing Body constituted the following committees for the year 2020-21:-

Building Committee

- | | | |
|--|---|-----------------|
| (1). Mr. Naresh Grover, Treasurer | - | Chairman |
| (2). Prof. N. Sukumar. Member,GB | - | Member |
| (3). Prof. Inderjeet, Principal | - | Member |
| (4). Dr. Meenakshi Agarwal, Teacher Representative | - | Member |
| (5). Dr. Shalini Singh, Bursar | - | Member |
| (6). Mr. K.N. Rai, Consultant | - | Member |
| (7). Mr. Manoj Kumar Sharma, A.O. (A/cs) | - | Member |

Leave Advisory Committee

- | | | |
|--|---|-----------------|
| (1). Mr. Raj Kumar Sharma | - | Chairman |
| (2). Dr. Inderjeet, Principal | - | Member |
| (3). Dr. Pradip Kumar Biswas, Teacher Representative, GB | - | Member |
| (4). Mr. Punit Kumar, A.O. (Admn.) | - | Member |

Survey Committee

- | | | |
|---|---|-----------------|
| (1). Prof. N. Sukumar | - | Chairman |
| (2). Dr. Pradip Kumar Biswas Teacher Representative, GB | - | Member |
| (3). Librarian | - | Member |
| (4). A.O. (A/cs) | - | Member |
| (5). S.O. (Admn.) | - | Member |
| (6). Care-taker | - | Member |

2020 (2) 5. To consider the case related to the purchase of Library books.

It was decided that this item will be considered in the next meeting of the Governing body to be held within 25th July, 2020. The people who conducted/involved in the process of fact finding or verification i.e., Dr. S.K. Bhatia and Dr. Kumar Ram Krishna will be asked to make their statements before the Governing Body meeting. The

Principal is also requested to present a written note prepared for the same before the next meeting.

2020 (2) 6. To consider for approval the starting of add on course in Tally, for the college students, in collaboration with the Tally Learning Centre (Tally.)

It was deferred.

2020 (2) 7. To consider for approval the revision of annual fees for the self-finance courses i.e. B.A. (Hons.) Business Economics and B.Sc. (Hons.) Computer Science in accordance with the recommendation of a sub-committee of three Teachers In charge set up for this purpose.

After detailed discussion the Governing Body decided that the annual fee to be charged from the students of self-finance course, B.Sc. (Hons.) Computer Science will be increased by 20% from this year i.e the annual fee to be charged will be Rs. 41,000. It was further decided that it will increase by 4% annually for next 5 years for newly admitted students only. The Governing body also decided to increase the student's annual fee of B.A. (Hons.) Business Economics to Rs. 27,000/-

2020 (2) 8. To consider for approval the starting of self-defense course for the girls students of the College.

The Governing Body decided that the girl students of the College may join the online self-defense courses.

2020 (2) 9. To consider the ISO9001:2015 certification for the College.

The Governing Body decided that the College should go for ISO9001:2015 certification since it will help in improving NAAC grading in the 2nd. Cycle. It was also decided that the proposal for the same may be submitted to the Chairman, Governing Body for his consideration and approval. It was also decided that NAAC Report may be put on college website.

2020 (2) 10. To consider for approval the consultancy assignment to Prof. Inder Jeet, Principal of the College by EdCIL (India) Ltd., CPSE, Govt. of India.

The consultancy assignment to Prof. Inder Jeet, Principal of the College by EdCIL (India) Ltd., CPSE, Govt. of India, was reported and approved by the Governing Body.

2020 (2) 11. To consider for approval the engagement of the below mentioned teachers on guest basis @ Rs. 1500.00 per lecture:

S. No.	Name	Subject
1	Ms. AditiKaur	English
2	Ms. Ankita Singh	English
3	Ms. Haseena P.V.	English
4	Ms. JayshreeChowdhury	English
5	Ms. MohiniBawa	English
6	Ms. NidhiAnguraia	English
7	Dr. RanjanaKaul	English
8	Ms. SheenamBatra	English
9	Ms. ShwetaKushwaha	English
10	Mr. SouvikDatta	English
11	Ms. SwarnikaAhuja	English
12	Mr. Atul Singh	Hindi
13	Mr. SatyaPrakash Singh	Hindi
14	Mr. SatyvantYadav	Hindi
15	Mr. ShwetanshuShekhar	Hindi
16	Mr. Vijay LalMeena	Hindi
17	Mr. Vishal Mishra	Hindi
18	Ms. MunniBharti	Hindi
19	Mr. Pankaj Sharma	Hindi
20	Mr. AbhinavaGoswami	History
21	Dr. NeeluKhanna	Political Science
22	Mr. Bijay Shankar Jha	Political Science

The engagement of the above mentioned teachers on guest basis @ Rs. 1500.00 per lecture was reported, considered and approved by the Governing Body.

2020 (2) 12. To report for approval the appointment of Ms. Saniya Bedi as Student's Counselor on part-time basis i.e. once in a week for three hours (Thursday only) w.e.f. 05.03.2020 for one year extendable at the discretion of the College. She will be paid Rs. 1,000/- per hour for the counseling.

The appointment of Ms. Saniya Bedi as Student's Counselor on part-time basis i.e. once in a week for three hours w.e.f. 05.03.2020 for one year extendable at the discretion of the College was reported, discussed and approved by the Governing ,with an honorarium of Rs. 1,000/- per hour for the counseling.

2020(2)13. To consider for approval the new FDR's out of the matured FDR's with Canara Bank for one year @ 6.15% as under:

S. No.	Bank Account No.	Amount (Rs.)	Maturity Amount (Rs.)	Date of Maturity	FD A/c No.
1	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/3
2	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/4
3	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/5
4	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/6
5	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/7
6	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/8
7	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/9
8	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/10
9	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/11
10	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/12
11	1768101017153	32,00,000	34,29,949	22/03/2020	1768401010690/13
12	1768101017153	99,00,000	1,06,11,405	22/03/2020	1768401010690/14
13	1768101103303	99,00,000	1,06,11,405	22/03/2020	1768401007190/28
14	1768101017155	99,00,000	1,06,11,405	22/03/2020	1768401010666/2
15	1768101017155	99,00,000	1,06,11,405	22/03/2020	1768401010666/3
16	1768101017155	99,00,000	1,06,11,405	22/03/2020	1768401010666/4
17	1768101017156	69,00,000	73,77,672	5/4/2020	1768401010672/3
18	1768101017157	30,00,000	32,15,578	2/4/2020	1768401011179/1

The above new FDR's out of the matured FDR's with Canara Bank for one year @ 6.15% were reported, considered and approved by the Governing Body.

2020 (2) 14. To report for approval the appointment and joining of Mr. Kush Sachdeva as MTS (Office Attendant) on purely contractual basis for a further period of six months with due break in service, w.e.f. 25.02.2020.

The appointment and joining of Mr. Kush Sachdeva as MTS (Office Attendant) on purely contractual basis for a further period of six months with due break in service, w.e.f. 25.02.2020, was reported, considered and approved by the Governing Body.

2020 (2) 15. To report for approval the extension of Security Services to M/s. Detective & Security Services for one more year w.e.f. 16.02.2020.

The Governing Body considered and approved the extension of Security Services to M/s. Detective & Security Services for one more year w.e.f. 16.02.2020.

2020 (2) 16. To report for approval the extension of AMC of Ac's to M/s. KURIAN AIRCON COMPANY for Six months w.e.f. 01.06.2020.

The Governing Body considered and approved the extension of AMC of Air Conditioners to M/s. KURIAN AIRCON COMPANY for Six months w.e.f. 01.06.2020.

2020 (2) 17. To report for approval the extension of AMC of Water Cooler and R.O. to M/s. Superior Enterprises for Six months w.e.f. 01.06.2020.

The Governing Body considered and approved the extension of AMC of Water Cooler and R.O. to M/s. Superior Enterprises for Six months w.e.f. 01.06.2020.

2020 (2) 18. To report for approval the extension of Mr. Girish Kumar as Senior Personal Assistant for another one year w.e.f 26 July, 2020 on purely Deputation basis.

The Governing Body considered and approved the extension of Mr. Girish Kumar as Senior Personal Assistant for another one year w.e.f 26 July 2020 on purely Deputation basis.

2020(2) 19. To consider for ratification and approval the appointment of the below mentioned teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, from 01st May 2020 to 25th May 2020 and then extension from 26th May 2020 to 12th June, 2020 i.e. end of the current academic session as per the revised Academic Calendar.

S.NO	Ad-hoc Teachers	Subject
1	N. K. MANDAL	BBE
2	NIDHI MITTAL	BBE
3	JASLEEN KAUR SARPAL	BBE/Comm
4	KANIKA GOYAL	BBE/Eco
5	SHEETAL MAURYA	BMS
6	AAKANSHA NIRALA	COMMERCE
7	AMOGH TALAN	COMMERCE
8	ANJU DAGAR	COMMERCE
9	ANUJ JATAV	COMMERCE
10	ANURAG AGNIHOTRI	COMMERCE
11	BARKHA JAMWAL	COMMERCE
12	DEEPAK VERMA	COMMERCE
13	DEEPIKA MISHRA	COMMERCE
14	GUNEET GILL	COMMERCE

15	JYOTI SHARMA	COMMERCE
16	MAMTA THAGELA	COMMERCE
17	MANGAL CHHERING	COMMERCE
18	NAMITA	COMMERCE
19	NARENDER	COMMERCE
20	NATASHA TEGEJA	COMMERCE
21	NAVODITA CHOUDHARY	COMMERCE
22	NEETI HOODA	COMMERCE
23	NIKITA SHARMA	COMMERCE
24	NISHA TOMAR	COMMERCE
25	NUPUR BHATI	COMMERCE
26	PRIYANKA SAROHA	COMMERCE
27	RAJ BAHADUR	COMMERCE
28	RUCHI SHARMA	COMMERCE
29	SHEMPHANG W. LYNDOH	COMMERCE
30	SHILPA GARG	COMMERCE
31	SHIPRA CHAUDHRI	COMMERCE
32	SUMAN SOLANKI	COMMERCE
33	SUNEEL KUMAR	COMMERCE
34	VIBHA LAMBA	COMMERCE
35	ASHISH KUMAR JHA	COMP .SCIENCE
36	DHANANJAY SINGH	COMP .SCIENCE
37	NAVNEET SINGH RANA	COMP .SCIENCE
38	NAVIN SEHGAL	Comp Science
39	GEETIKA VASHIST	Copm. Science
40	ABHINUB KUMAR	ECONOMICS
41	ANNUSHRI	ECONOMICS
42	CHHAVI GAUTAM	ECONOMICS
43	GARIMA MALU	ECONOMICS
44	HARSHIL KAUR	ECONOMICS
45	MAMTA LAMBA	ECONOMICS
46	PRITI AGARWAL	ECONOMICS
47	RAKESH KUMAR	ECONOMICS
48	SHELLY GUPTA	ECONOMICS
49	SILPA PR	ECONOMICS
50	SUMAN RANI	ECONOMICS
51	DHARITI GOGAI	ENGLISH
52	NIDHI MADAN	ENGLISH
53	PAVITRA KUMARI	ENGLISH
54	SWATI CHANDRA	ENGLISH
55	RADHA S. GULIA	EVS.
56	RUCHI SINGH	EVS.
57	MAHESH KUMAR CHOUDHARY	HINDI
58	MAMTA SINGH	HINDI
59	NEERU	HINDI
60	RUPESH KR. SHUKLA	HINDI
61	SANGEETA TYAGI	HINDI
62	MRINAAL PINGUA	HISTORY

63	MRINMOYEE RAY	HISTORY
64	VEDBRAT TIWARI	HISTORY
65	VIRENDRA SINGH BITHOO	History
66	AVINASH CHANDRA	TOURISM
67	RAVINDER SINGH KUSHWAH	TOURISM

The Governing Body considered and approved the appointment of the above mentioned teachers, as per the agenda, on purely ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, from 01st May 2020 to 25th May 2020 and then extension from 26th May 2020 to 12th June, 2020 i.e. end of the current academic session as per the revised Academic Calendar.

2020 (2) 20. To consider the Office memorandum dated 27.04.2020 from Department of Commerce, Integrated Finance Division regarding rolling back contribution of NPS for Autonomous Bodies from 14% to 10% of Basic Pay & Allowances.

The Governing Body decided that the College may get clarifications from University of Delhi/UGC regarding the rate of contribution to NPS. It was also decided that in the current month 10% of basic pay and allowances will be contributed to the NPS and contribution to NPS for the next month onwards will be on the basis of clarifications received from University of Delhi/UGC i.e. 10 % or 14%. as per the clarification received/on the receipt of University order.

2020 (2) 21. Any other item with the permission of the Chair.

No Item

The meeting ended with a vote of thanks to the chair.

S/d Inder Jeet

**SECRETARY
GOVERNING BODY**

S/d B C Tripathy

**CHAIRMAN
GOVERNING BODY**