

**COLLEGE OF VOCATIONAL STUDIES  
(UNIVERSITY OF DELHI)**

**19.09.2022**

**NOTICE**

All the Students are informed that if any student needs laptop He/She can give undertaking on Rs 100 /- Stamp Paper.

Please Submit Xerox Copy of the following documents with Undertaking.

1. Aadhaar Card.
2. College ID Card.
3. Address Proof.
4. One Passport Size Photograph.
5. Fee Receipt.

Laptop Distribution work will be start from 20.09.2022 onwards till 27.09.2022.

Laptop Undertaking is attached below:

  
**PRINCIPAL**

COLLEGE OF VOCATIONAL STUDIES  
UNIVERSITY OF DELHI

UNDERTAKING

Latest Self  
Attested  
Photograph

I ..... S/o-D/o Sh. ....  
Residence of .....  
.....  
presently student of course ..... year ..... Roll No. ....

at College of Vocational Studies (University of Delhi) do hereby affirm and undertake as under :-

1. That I have received the Laptop/notebook along-with all required software and power cables from my college having following details :-  
(a) Make: (Laptop/Notebook) .....  
(b) Model No. /Serial No. ....
2. I acknowledge that laptop / Notebook provided to me is to enhance my studies and learning in College / Department. I will not allow anyone else to use this laptop. I will ensure that the laptop is available to me at College / Department on teaching days.
3. That if the hard disk is damaged or unusable or any other technical fault arise in the same, I will report the same to the Authorities in this regards without fail and I will not disable the antivirus software installed on the machine or alter system files or change hardware settings.
4. That I am required to take reasonable precautions against loss, theft or damage of my Laptop/Notebook. I agree to safeguard the laptop by taking reasonable precautions against theft while my laptop is unattended at College / Department and other places.
5. That I understand not to use unauthorized copies of software or pirated media, which are in breach of copyright. I also understand that the use of unauthorized software may damage the Laptop/Notebook. I undertake not to do this.
6. That if damage or loss occurs due to all above it will be my own responsibility and I will be liable to pay the compensation for the same as decide by the competent authority.
7. That I will return the Laptop/Notebook to the college / Department at any time, when called upon to do by the College / Department.
8. That my mark sheet / degree / provisional certificate may be forfeited in the event of failure to return the notebook.

Date: .....

Signature of parent / Guardian

Mobile No:- .....

Received the HP Laptop/Notebook bearing Model / Serial No. as mentioned above on .....

Signature of Student

