

Annex-I

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**Minutes of the Governing Body meeting held
At 11.00 a.m. on Friday, 30th December, 2022/ 06.01.2023**

A meeting of the Governing Body held on 30th December 2022 at 11.00 a.m. was adjourned to and held on 6th January, 2023 at 12 o'clock in the Principal's Committee Room of the College. The following were present:

(1). Prof. Sangit Kumar Ragi	-	Chairman
(2). Prof. Inder Jeet	-	Secretary/Principal
(3). Prof. B.W. Pandey	-	Treasurer, Member
(4). Prof. M. Thirumal	-	Member
(5). Shri Nawal Kishore	-	Member (Online)
(6). Mr. Jagdish Mittal	-	Member
(7). Ms. Anuradha Bawa Singh	-	Member (Teacher Representative)
(8). Dr. Vinay Kumar Jain	-	Member (Teacher Representative)
(9). Mr. Naresh Rawat	-	Special Invitee, Non-teaching

Leave of absence was granted to Prof. Satish Kumar.

2022 (6) 1. To consider the confirmation of the minutes of the Governing Body Meeting held on September 26, 2022.

Annex.-I

Decision: The minutes of the Governing Body meeting held on September 26, 2022 were considered and confirmed. The confirmed minutes of the Governing Body meeting held on 27th October 2022 were also reported and noted by the Governing Body. Taking charge of duties by the principal Professor Inder Jeet and relieving of Dr. Ajay Jaiswal as OSD of the college was also noted,

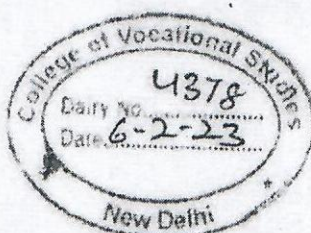
2022 (6) 2. To consider the action taken report on the decisions of the Governing Body meeting held on September 26, 2022.

Annex.-II

Decision: The action taken report on the decisions of the Governing Body were considered, noted and approved.

Action arising out of the Action Taken:

The Governing Body decided that the payment of M/S Ajay Aditya & company, a firm of Chartered Accountants may be paid since it has done the work. The signature of Convener/ Member Purchase Committee may not be required.



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2022 (6) 3. To consider for approval the decision of the Building Committee meeting held on 7th.December,2022.

Annex.-III

Decision: The Governing Body approved the decision of the Building Committee meeting held on 7th.December,2022. The Governing Body decided to engage Mr. H.P.Gupta, a retired Superintendent Engineer from CPWD for joint measurement, material check along with the construction being in accordance with the BOQ for the new Double Insulated structure with the college architect M/S U.D.Architects (p) Ltd.. The Governing body approved that he will be paid Rs.5000 per visit and the conveyance charges for the visits.

2022 (6) 4. To consider for ratification and approval the appointment of the Sixty-Six teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 11.11.2022 for 120 days.

Annex.-IV

Decision: The Governing Body considered and approved the appointment of the Sixty-Six teachers on ad-hoc basis in the pay scale of Rs. 15,600-39,100 + AGP Rs. 6,000, w.e.f. 11.11.2022 for 120 days.

2022 (6) 5. To consider for approval the Revised Budget Estimates for the year 2022-23 and Budget Estimates 2023-24.

Annex.-V

Decision: The Governing Body considered and approved the Revised Budget Estimates for the year 2022-23 and legitimate Budget Estimates 2023-24.

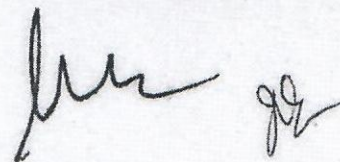
2022 (6) 6. To consider the report submitted by the ICC on a complaint of alleged sexual harassment.

Decision: The Governing Body considered two reports of the ICC pertaining to two sexual harassment cases against Mr. Manmohan Singh Bhasin. The Governing Body considered the recommendation of the ICC as well as the representations of Mr. Manmohan Singh Bhasin in these matters and decided to compulsorily retire Mr. Manmohan Singh Bhasin with all retirement benefits. The Governing Body decided to send its decision to the Honorable Vice Chancellor for his approval. Ms. Anuradha Bawa Singh and Dr. Vinay Jain recused when this item was discussed and decided.

2022 (6) 7. To consider for approval the renewal of the appointment of the existing guest teachers

Annex.-VI

Decision: The Governing Body considered and approved the renewal of the appointment of the existing guest teachers



2022 (6) 8. To consider for approval the following reporting items :

- i. Adoption letter Nos. PCP/SOL/2022/R-4333 dated 28.10.2022 from the Registrar, University of Delhi, Delhi-110007 regarding in place of running Study Centre of the University other than Delhi University, give preference to establish the Learning Support Center of DDCE/SOL and provide sufficient rooms to conduct Academic Counselling Session (PCP classes) of DDCE/SOL in the College.
- ii. To report for approval the maternity leave to under mentioned ad-hoc teachers
 - Ms. Nisha Tomar w.e.f 21.11.2022 - 10.03.2023 - Department of Commerce
 - Ms. Nikita Sharma w.e.f. 21.11.2022 - 10.03.2023 - Department of Commerce

Decision: The Governing Body considered and approved the following reporting items:

- i. The Governing Body approved the adoption of letter Nos. PCP/SOL/2022/R-4333 dated 28.10.2022 from the Registrar, University of Delhi, Delhi-110007 regarding in place of running Study Centre of the University other than Delhi University, give preference to establish the Learning Support Center of DDCE/SOL and provide sufficient rooms to conduct Academic Counselling Session (PCP classes) of DDCE/SOL in the College.

It was also decided that a detailed note giving justifications for closing of IGNOU Study centre may be submitted to Chairman, GB and he is authorized to take a decision for closing of IGNOU Study Centre.
- ii. The Governing Body considered and approved the maternity leave to under mentioned ad-hoc teachers
 - Ms. Nisha Tomar w.e.f 21.11.2022 - 10.03.2023 - Department of Commerce
 - Ms. Nikita Sharma w.e.f. 21.11.2022 - 10.03.2023 - Department of Commerce

2022 (6) 9. To consider issues related to proposed appointment of Nurse on contractual basis and amount of remuneration for the Nurse.

Decision: The Governing Body considered and approved the appointment of Nurse on contractual basis and also decided that amount of remuneration may be paid to the Nurse as per the University rates.

2022 (6) 10. To consider for approval the payment of Rs. 20,560/- inclusive of GST for the renewal of annual College membership of ICT Academy for one year. **Annex.-VII**

Decision: The Governing Body considered and approved the payment of Rs. 20,560/- inclusive of GST for the renewal of annual College membership of ICT Academy for one year.

2022 (6) 11. To consider the matters related to the Justice (Retd.) Gaur committee set up on library books issue and the matters related to the same.

Decision: The Governing Body decided to authorize the chairman to look into the tenability of dissolving Justice Gaur Committee set up on library books after considering the legal opinion. The Governing Body further authorized the Chairman that he may appoint an enquiry officer after considering the legal opinion.

2022 (6) 12. To report for approval the engagement of ICICI Bank for online fee collection of the College students and the opening of bank account for the same.

Annex.-VIII
Decision: The Governing Body considered and approved the engagement of ICICI Bank for online fee collection of the College students and the opening of bank account for the same with ICICI..

2022 (6) 13. To consider for approval the re-investment FDR's of the existing FDR's with Canara Bank for one year @ 7.00% as under, for the year 2022-23:

1	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/1	7.00%
2	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/2	7.00%
3	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/3	7.00%
4	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/4	7.00%
5	1768101017153	30/11/2022	11754064	13341093	26/9/2024	140071639194/5	7.00%
6	1768101017153	30/11/2022	3866761	4388849	26/9/2024	140071639194/6	7.00%
7	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/7	7.00%
8	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/8	7.00%
9	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/9	7.00%
10	1768101017153	30/11/2022	9666717	10971313	26/9/2024	140071639194/10	7.00%
11	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/11	7.00%

12	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/12	7.00%
13	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/13	7.00%
14	1768101017153	30/11/2022	11754064	13341093	26/9/2024	140071639194/14	7.00%
15	1768101017153	30/11/2022	11962794	13578005	26/9/2024	140071639194/15	7.00%
16	1768101017155	30/11/2022	11960732	13575664	26/9/2024	140071643495/1	7.00%
17	1768101017155	30/11/2022	11960732	13575664	26/9/2024	140071643495/2	7.00%
18	1768101017156	30/11/2022	8288491	9407600	26/9/2024	140071639372/1	7.00%
19	1768101017157	15/11/2022	3607044	4094074	11/9/2024	140068598250/1	7.00%

Decision: The Governing Body considered and approved the re-investment in FDR's of the existing FDR's with Canara Bank for one year @ 7.00% as under, for the year 2022-23.

2022 (6) 14. To consider for adoption and approval of letter Nos. Fin./Pen.Cell/F-13/2022-23/335-336 dated 07.12.2022 from Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi-110007 regarding fixation of Pension to Dr. Purabi Panwar and Sh. Satish Bhatia, Ex. Associate Professor of the college.

Decision: The Governing Body approved the adoption of letter Nos. Fin./Pen.Cell/F-13/2022-23/335-336 dated 07.12.2022 from Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi-110007 regarding fixation of Pension to Dr. Purabi Panwar and Sh. Satish Bhatia, Ex. Associate Professor of the college. The Governing Body decided that their monthly pension and all other retirement benefits may be paid.

2022 (6) 15. To consider the closing of the following specific purpose Saving Bank Accounts with Canara Bank, Triveni, Sheikh Sarai:

Decision: The Governing Body considered and approved the closing of the following specific purpose Saving Bank Account with Canara Bank, Triveni, Sheikh Sarai:

S.No.	Account Name	Savings Bank Account No.
01.	UGC NET Account	1768105000001
02.	Delhi University External Evaluation Centre Account	1768101103052
03.	ILLL Account	1768101102179
04.	NPS Account	1768105000001
05.	MRP Account	1768101103304

2022 (6) 16. Any other items:

(i) The Governing Body decided that Mr. Ankur Rai, advocate on the University Panel is engaged to appear in the case filed by Mr. Kumar Ram Krishan, an associate professor in the college in the Hon. High Court, Delhi

(ii) The Governing Body considered the recommendations of the Workload Committee regarding number of sanctioned teaching posts for different departments in the college teaching roster and approved the same. The number of teaching posts approved were as under :-

Department	Number of teaching posts
Commerce :	50
Economics :	18
English	18
Hindi	14
History	14
Management	08
Political Science	02
Physical Education	02
Computer Science	01
Mathematics	02
EVS	02
Tourism	04

The Governing Body decided that the roster based on this workload and assignments/ replacement on posts may be sent to the University without any delay.

The Governing Body considered the e.mail of Dr. Anand Kumar to Chairman, GB . It was noted that he himself is a signatory as convener, Workload Committee to the above decision of the committee.

(iii) The Chairman was authorized by the Governing Body to appoint an independent Nodal Officer from the college to take custody of library enquiry related documents and provide them whenever required. No other person/authority will have access to them till further order/ decision

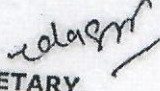
(iv) The Governing Body decided that a committee consisting of the following may be set up to monitor the screening and appointment of non-teaching staff against the posts which have been advertised by the college: -

- 1.
2. Prof. Inder Jeet
3. Prof. B.W. Pandey

Prof.M.Thirumal

(v) The Governing Body considered the letter from partner of Viva Associates requesting for part payment on account of the final bill of Double Insulated Structure and decided that a sum of Rs. 50,00,000 (Rupees Fifty Lacs only) may be paid on-account.


CHAIRMAN,
GOVERNING BODY


SECRETARY,
GOVERNING BODY