

IMPORTANT NOTICE

The students of all vocational courses who are appearing in Semester-IV (CBCS) examination and are likely to be promoted to IIIrd Year are urgently required to exercise their option in advance for Paper No. 5.3 ((Elective Core – Generic, Semester-V), 6.2 (Elective Core- Discipline Based) and 6.3 ((Elective Core – Generic, Semester-VI). **These students will not be issued admit card** for Semester-IV examination until they exercise their option. This is required to prepare the Time-Table for the academic year 2017-18. The choice of papers offered under these papers in different vocationals are given below:

I- **Tourism Management**

Semester-V - Any one of the following two:

- Paper No. 5.3 - (i) Corporate Laws
(ii) Cultural in Indian Subcontinent-I

Semester-VI - Any one of the following two:

- Paper No. 6.2 - (i) Globalization
(ii) Conservation and Preservation of Nature and Culture

- Paper No. 6.3 - (i) Business Law
(ii) Cultural in Indian Subcontinent-II

II- **Management and Marketing of Insurance**

Semester-V - Any one of the following two:

- Paper No. 5.3 - (i) Financial Accounting
(ii) Corporate Laws

Semester-VI - Any one of the following two:

- Paper No. 6.2 - (i) Globalization
(ii) International Financial Management

- Paper No. 6.3 - (i) Business Law
(ii) Service Marketing

III- **Marketing Management and Retail Business**

Semester-V - Any one of the following two:

- Paper No. 5.3 - (i) Financial Accounting
(ii) Corporate Laws

Semester-VI - Any one of the following two:

- Paper No. 6.2 - (i) Globalization
(ii) Retailing Operations

- Paper No. 6.3 - (i) Business Law
(ii) Financial Management

IV- **Material Management**

Semester-V - Any one of the following two:

- Paper No. 5.3 - (i) Financial Accounting
(ii) Corporate Laws

Semester-VI - Any one of the following two:

- Paper No. 6.2 - (i) Globalization
(ii) Supply Chain Management

- Paper No. 6.3 - (i) Business Law
(ii) Materials Planning and Control

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V- **Human Resource Management**

Semester-V - Any one of the following two:

- Paper No. 5.3 - (i) Financial Accounting
(ii) Corporate Laws

Semester-VI - Any one of the following two:

- Paper No. 6.2 - (i) Globalization
(ii) Management of Human Resources-II

- Paper No. 6.3 - (i) Business Law
(ii) Financial Management

VI- **Office Management & Secretarial Practice**

Semester-V - Any one of the following two:

- Paper No. 5.3 - (i) Indian Polity and Governance
(ii) Making of Indian Nation

Semester-VI - Any one of the following two:

- Paper No. 6.3 - (i) Administration and Public Policy
(ii) Conservation and Preservation of Nature and Culture

VII- **Small and Medium Enterprises**

Semester-V - Any one of the following two:

- Paper No. 5.3 - (i) Financial Accounting
(ii) Corporate Laws

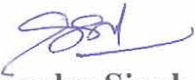
Semester-VI - Any one of the following two:

Paper No. 6.2 - (i) Globalization
(ii) Human Resource Management in MSMEs

Paper No. 6.3 - (i) Business Law
(ii) Marketing Strategy and Relationship Marketing

Please Note: For any option to be given, a minimum of 20 students or any other minimum number to be decided by the College are required. If number of students opting for a particular option are less than the required number then that option will not be given. Syllabi contents of all the above courses are available on the College/University Website.

Option Form is available in College's Office/ Website and the same (duly filled) is to be deposited in the Office to be eligible get the Admission Card issued for Semester-IV examination to be held in May/June 2017.


Dr. Surender Singh
Convenor

Allocation of the AECC and Generic Papers Committee


PRINCIPAL

C.C. to:

- College Notice Board / Website

- So (adm)

**COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI**

**OPTION FORM FOR THE STUDENTS OF
VOCATIONAL COURSES (SEMESTER-V /VI) OF CBCS 2017-18**

Name of the Vocational Course: _____

Name of the Student : _____

Roll No. : _____

Contact No. : _____

Option for Semester-V (write the name of the option below)

Paper No. 5.2 : _____

Option for Semester-VI (write the name of the option below)

Paper No. 6.2 : _____

Paper No. 6.3 : _____

Date

Signature of Student

Note: Students are required to fill their option from the information available in the detailed notice displayed on College Notice Board/Website in this regard. Option for Paper No. 6.2 is not available for OMSP students where this paper being a compulsory one. Option once exercised will not be changed in any circumstances.