

Steps for attending online classes on MS Teams platform

1. Download and install MS Teams app on your device.
2. Click on sign-in using the MS Teams user ID you have received in your mail.
3. Enter the password shared with you by college as the current password.
4. Select a new password keeping the following considerations in mind:
 - It must contain at least one capital (uppercase) letter (A to Z)
 - It must contain at least one number or digit (0 to 9)
 - It must contain at least one special character (#%#@^\$!-&_*)
 - It must not contain your MS Teams username