

COLLEGE OF VOCATIONAL STUDIES
UNIVERSITY OF DELHI

02.03.2020

WALK-IN-TEST

The interested candidates will have to fill up the prescribed form online and also upload the necessary documents. The link for online submission by using Google form's given below:
Google Form_create and anylyse, for free.

The last date for submission of application form by using google forms is 19.03.2020

Please note that no separate letters are being issued by the College.

Schedule of Walk-in-test will be intimated later on through college website and email.

Junior Assistant – (Two) – (One-UR, One-OBC)

Consolidated Salary : 18,960/- (As per university rules)

Essential

- A Senior Secondary School Certificate (+2) or its equivalent qualification from a recognized Board/University/Institution with recognized University with at least 50% marks, and Diploma / Certificate of Minimum six months duration in Computer Application/ Office Management/ Accounts or equivalent discipline.
Or
Graduate Degree in Computer Application / Office Management / Financial Management / Accounts or equivalent degree.
- Having a typing speed of 40 w.p.m. in English or 30 w.p.m. in Hindi Typewriting through computers.


Maximum Age Limit: 27 years (Age relaxation will be allowed as per the guidelines of University of Delhi/UGC).

Tests to be conducted:

- (i) Objective Type Test comprising of General Intelligence & Reasoning Ability, Arithmetic & Numerical Ability; Language Communication Skills and Drafting Letter writing.
- (ii) Skill Test (Typing Speed @ 40 w.p.m. in English or 30 w.p.m. in Hindi on Computer).

NOTE

1. The minimum qualifications & eligibility requirements are as specified in University/UGC regulations. For all the details, visit www.du.ac.in.
2. Please bring all the original and attested photocopies of certificates and other testimonials in support of qualifications, caste and experience with their Bio-Data at the time of joining, if selected.
4. No TA/DA will be paid.
5. Bring duly filled up prescribed application form at the time of written test.
6. Application Form Proforma can be downloaded from College Website www.cvs.edu.in
7. Number and nature of vacancies may be changed.


(DR. INDER JEET)
PRINCIPAL

C.C.

1. College Website
2. University Website
3. College Notice Board
4. AO, (Admin), Delhi

